



# Institute for Capacity Development (ICD)

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## ***Community Health Project Planning and Management***

### **Course Objectives**

This programme has the following as its objectives:

- Identify community Health projects
- Apply project management principles in effective management of health programs
- To explain the main responsibilities of a project manager and how to carry out these
- To equip participants with modern project approaches and project management techniques
- To provide tools for project control and evaluation
- Improve professional project managers' capacity to formulate, monitor and evaluate projects
- Apply computer skills to project management and evaluation

### **Target Group**

- Project managers and Project coordinators
- Project Controllers
- Public Health workers
- Medical officers
- Social workers
- Development Consultants and Officers
- Health Coordinators
- Lower to Middle medical Staff

### **Course Contents**

- Management skills
- Provision of health services and development process
- Demand for Health services
- Managing resources for health
- Total Quality Management in Health services
- Policy development, Implementation and management
- Participatory approaches in Health Management
- Health Care financing issues
- Principles of community based approaches to developing primary care services.
- Identification of Community Health Projects
- Health Projects management concepts and principles
- Project Cycle management
- Introduction to project planning methods and tools
- Problem Diagnosis techniques
- Project stakeholder analysis
- Target group analysis – Participatory Rapid Appraisal (PRA)
- Analysis of Institutional Framework
- Resource and Activity planning and scheduling
- Implementation of community health programmes.
- Project Risk Analysis and management
- Tools for project Implementation

- Tools for communication management
- Tools for Human Resources Management
- Tools for project control
- Community Primary Health Care: Community Development and Assessment
- Develop, Implement and Constructively Evaluate Health Program Plans
- Project evaluation techniques
- Designing a Monitoring System
- Writing project reports and proposals
- Documentation and Report Presentation Skills
- Tools for project closure
- Managing Project success and failure factors
- Computer applications
- Action Planning

Dates: 14<sup>th</sup> – 25<sup>th</sup> May 2012

Duration: 2 weeks

Cost: US\$2950

Venue: Windhoek, Namibia.