



Institute for Capacity Development (ICD)

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Financial Management and Budgetary Control

Course Objectives

On completion on the course participants should be able to:

- Create and Generate financial reports
- Apply models in resource budgeting and management
- Manage financial risk and apply best practises
- Address the contribution of the budgeting management function for organizational success
- Apply critical analysis of performance measurement and financial controls in organizations
- Use accounting packages as strategic management tools for, planning, organising, coordinating and control of organisational activities
- Use computer software for accounting activity analysis

Target Groups

- Financial Managers and Administrative Officers
- Senior Finance Officers
- Project accountants
- Financial managers
- Senior accountants
- Senior Managers
- Project managers and coordinators
- Project Officers
- Accountants

Course Outline

- Management skills in an accounting environment
- Financial management concepts and principles
- Financial planning and forecasting
- Decision making in financial management
- Cash flow management
- Financial risk analysis and management
- Understanding Financial Statements, Taxes, and Cash Flows
- Financial Planning and Forecasting
- Resource Accounting and Control
- Financial Risk Analysis
- The Time Value of Money

- Understanding the computer environment
- Accounting and Financial Management in the Computer Environment
- Break even analysis
- Budgeting concepts and context issues
- Budgeting and Financial controls
- Budgeting Techniques
- Budgetary analysis and controls
- Capital budgeting models
- Investment Appraisal Techniques
- Budgeting and Budgetary Controls
- Computer skills for finance practitioners
- Database Management
- Action planning

Dates: 05th – 16th March 2012

Duration: 2 Weeks

Course Costs: US\$2950

Venue: Pretoria, South Africa

Application closing date: 27th February 2012



Institute for Capacity Development (ICD)

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Application/ Nomination Form

Organisation _____

Email address _____

Postal address _____

Phone numbers

Course Title _____

Attendance Month

Preferred Venue _____

	Surname	First Name	Position	Email
Delegate 1				
Delegate 2				
Delegate 3				
Delegate 4				
Delegate 5				
Delegate 6				

Attach a separate list in cases where the delegates are more than six (Applications can also be submitted online or by email).

Expected Benefits from participation

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Authorised Signature: _____ Position _____ Date: _____