



# Institute for Capacity Development (ICD)

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## Financial Management and Budgetary Control

### Course Objectives

On completion on the course participants should be able to:

- Create and Generate financial reports
- Apply models in resource budgeting and management
- Manage financial risk and apply best practises
- Address the contribution of the budgeting management function for organizational success
- Apply critical analysis of performance measurement and financial controls in organizations
- Use accounting packages as strategic management tools for, planning, organising, coordinating and control of organisational activities
- Use computer software for accounting activity analysis

### Target Groups

- Financial Managers and Administrative Officers
- Senior Finance Officers
- Project accountants
- Financial managers
- Senior accountants
- Senior Managers
- Project managers and coordinators
- Project Officers
- Accountants

### Course Outline

- General Management Principles and Skills
- Financial management concepts and principles
- Financial planning and forecasting
- Decision making in financial management
- Cash flow management
- Financial risk analysis and management
- Understanding Financial Statements, Taxes, and Cash Flows
- Financial Planning and Forecasting
- Resource Accounting and Control
- Financial Risk Analysis

- The Time Value of Money
- Understanding the computer environment
- Accounting and Financial Management in the Computer Environment
- Break even analysis
- Budgeting concepts and context issues
- Budgeting and Financial controls
- Budgeting Techniques
- Budgetary analysis and controls
- Capital budgeting models
- Investment Appraisal Techniques
- Budgeting and Budgetary Controls
- IT Skills
- Action planning

Dates: 03<sup>rd</sup> – 14<sup>th</sup> December 2018

Cost: US\$2850/delegate

Duration: 2 weeks

Venue: Pretoria, RSA

