



# Institute for Capacity Development (ICD)

Suite 3B, Third Floor| Capital Centre Building, Werner List Street| P O Box 10193, Khomasdal, Windhoek, Namibia|  
Phone: +264-61-401445 |Cell: +264816303279, +264813866883 |Fax: +264-61-401446 |E-mail: [coordinator@icdtraining.com](mailto:coordinator@icdtraining.com) |

## Public Budgeting and Fiscal Management

### Course Objectives

**On completion of the course, participants should be able to:**

- Identify major government policies and funding options
- Explain the underlying fundamental principles of public finance affecting public budgeting
- Understand how the budgetary process works including the effects of the politics of the budgetary process on budget outcomes
- Understand the importance of accounting and financial reporting for the budgetary process
- Analyze and evaluate revenue sources on appropriate evaluative criteria
- Construct budgets utilizing alternative budgeting
- Utilize budget analysis techniques to evaluate budget trends
- Perform revenue, expenditure and budget forecasting
- Apply public sector financial management in fiscal resources control and management

### Target Group

- Senior Finance Officers
- Financial Administrators
- Financial Policy Analysts
- Government Accountants
- Economists
- Statisticians
- Economic Analysts and policy planners
- Senior Managers in Government
- Development Officers

### Course Outline

- General management principles and practises
- Understanding the role of public financing
- Understanding Public Policy Process
- Rationale for policy analysis
- Government economic policy formulation
- Policy Objectives and public service delivery
- Overview of fiscal budgeting
- Budgeting in public policy and management
- Budgeting for development
- Fiscal budgeting and the economy
- Principles of public finance economics
- The budgeting process
- Budgeting methods and practises
- Revenue forecasting
- Tax evaluation criteria and tax structures

- Budgetary reforms and budgeting systems
- Capital planning and budgeting
- Budget approval – the legislative role The politics of budgeting
- Budgeting implementation and control
- Expenditure and revenue Analysis
- Managing finances in Government
- Management control frameworks and process
- Control procedure and policies
- Expenditure and budget management
- Budget Management systems and accountability and reporting
- Fiscal resources Monitoring and control
- Computer application in budgeting
- Action Planning

Dates: 16<sup>th</sup> – 27<sup>th</sup> January 2012

Duration: 2 weeks

Course Costs: US\$2950

Venue: Windhoek, Namibia



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## Application/ Nomination Form

Organisation \_\_\_\_\_

Department \_\_\_\_\_

Email address \_\_\_\_\_

Postal address \_\_\_\_\_

Phone numbers \_\_\_\_\_

Course Title/ Code \_\_\_\_\_

Attendance Month/ Dates \_\_\_\_\_

	<b>Surname</b>	<b>First Name</b>	<b>Position</b>	<b>Email</b>
Delegate 1				
Delegate 2				
Delegate 3				
Delegate 4				
Delegate 5				
Delegate 6				

*Attach a separate list in cases where the delegates are more than six ( Applications can also be submitted online or by email).*

Expected Benefits from participation \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Authorised Signature: \_\_\_\_\_ Position \_\_\_\_\_ Date: \_\_\_\_\_