



Institute for Capacity Development

Suite 3B, Third Floor, Capital Centre Building, Werner List Street, Windhoek, Namibia;
PO Box 10193, Khomasdal, Windhoek, Namibia;
Phone: +264-61-401445; Fax: +264-61-401446; Cell: +264-81-3866883; Cell, +264-81-4219013;
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Website: www.icdtraining.com

Research Methods, survey methodology and Data Management

Course Objectives

Upon successful completion of this course participants should be able to:

- Come up with Questionnaires and apply SPSS in analysis.
- Discuss the relevance of reliable data collection process in Research
- Come up with policy research proposals
- Design appropriate research instruments
- Use relevant computer packages for data management and extrapolation
- Link research results to successful policy implementation

Target Groups

- Policy analysts,
- Researchers
- Economists
- Development planners and Government employees
- Academics and commentators
- Legislators

Course Outline

- Management skills and principles
- The policy making process
- Relevance of data and research in policy formulation and implementation
- Identification of development problems
- Coming up with proposals
- The research process
- Understanding and application of different research methods
- Research designs
- Principles of survey analysis
- Survey error and measurement
- Total survey error
- Cross cultural survey research:
- Study design and study specifications
- Instrument sampling: sampling design
- Applied sampling
- Instrument design and evaluation
- Questionnaire design
- Instrument testing
- Data collection methods
- Data cleaning and mining
- Extrapolation and interpolation methods
- SPSS for Data analysis

- Impact of data collection methods on survey errors
- Data reliability and policy making
- Computer applications in data management
- Regression analysis and forecasting
- D-base management
- Action planning

Dates: 07th – 18th November 2011

Duration: 2 Weeks

Course Costs: US\$2950

Venue: Pretoria, RSA



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Application/Nomination Form

Organisation _____

Department _____

Email address _____

Postal address _____

Phone numbers _____

Course Title/ Code _____

Attendance Month/ Dates _____

	Surname	First Name	Position	Email
Delegate 1				
Delegate 2				
Delegate 3				
Delegate 4				
Delegate 5				
Delegate 6				

Attach a separate list in cases where the delegates are more than six (Applications can also be submitted online or by email).

Expected Benefits from participation _____

Authorised Signature: _____ Position _____ Date: _____