Results Based Monitoring and Evaluation of Development Projects

On completion of the course, participants should be able to:

- Recognizing the elements for the planning of Monitoring and Evaluation systems.
- Identify national and firm projects and programmes to be implemented.
- Identify the different stakeholders and their roles.
- Define key results and develop a logic model to show how they are connected.
- Develop indicators and obtain data.
- Design a system to gather, store, transmit and use information.
- Anticipate and overcome challenges.
- Identifying the critical attributes of well-formulated Assumptions that can be monitored.
- Plan a monitoring and evaluation instrument.
- Develop evaluation questions that address stakeholders needs.
- Effectively communicate monitoring and evaluation data.
- Use the developed monitoring and Evaluation for effective policy implementation.

**Target Groups**

- Project managers
- Project coordinators
- Senior project Analysts
- Senior Project Officers
- Economists
- Policy Planners
- Donor Coordination officers
- Development Consultants and Officers
- Development Project Officers in Government

**Course Outline**

- Introduction to RBME – Monitoring and Evaluation(RBME)
- RBME Conceptual framework
- Understanding how organisation-level M&E differs from project-level M&E.
- Analysing the main features of a results-based M&E system.
- Developing ToR for Consultants
• Monitoring and the project cycle
• Purpose of monitoring
• Knowing the Results Chain
• Undertaking a Readiness Assessment
• Linking Project to programme and national strategies
• Preparing the Logical Framework for Monitoring and Evaluation
• Using and understanding the Logical Framework for project design, monitoring and evaluation
• Formulating indicators and using baseline data
• Undertaking Stakeholder Mapping and Analysis
• Tools for Result Based Project Monitoring and Evaluation
• Designing the system and preparing to implement it
• Planning for implementation
• Developing organisational structures and processes to make optimal use of M&E data.
• Tools for collecting data and engaging stakeholders
• Monitoring Activities, Outputs, Assumptions and Stakeholder responses
• Data capture and recording
• Review monitoring templates
• Who, how and when to collect monitoring data
• Formative and Summative Evaluation
• Preparing the Narrative Report
• Reporting project progress and findings
• Post project evaluation
• Mainstreaming project results
• Writing M&E Reports
• Action Planning

Dates: 04th – 15th May 2020

Duration: 2 weeks

Course Cost: US$3150/delegate

Venue: Pretoria, RSA