International Training Calendar 2027
Windhoek – Namibia

INSTITUTE FOR CAPACITY DEVELOPMENT (ICD)

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ICD CLIENTS

- Bank of Zambia
- NaNA – Gambia
- Ministry of Water, Energy and Minerals – Zanzibar
- Ministry of Petroleum and Energy - Gambia
- TPDC - Tanzania
- East African Community secretariat (EAC) – Tanzania
- Prime Minister Office - Tanzania
- United Nations Mission Staff in South Sudan (UNMISS) – Sudan
- ANGONET – Angola
- Electricity Regulatory Authority – Ghana
- MEFMI – Zimbabwe
- UNAMID – Darfur Sudan
- Geita Gold – Tanzania
- Ministry of Finance – Sierra Leone, Uganda, South Sudan, Liberia, Malawi
- Zambia Electricity Supply Corporation - ZESCO
- National Planning commission – Namibia
- UNDP/MET – Namibia
- Central Bank of Eswatini
- Rural Electrification Agency – Zambia
- Rusumo Power Project
- Bank of Tanzania
- TANESCO – Tanzania
- ZECO – Zanzibar
- Lusaka Water Supply and Sanitation Company Limited - LWSSSC
- Central Bank of Somalia
- DAI Africa Lead
- Municipality of Walvis Bay – Namibia
- Presidential Air Fleet – Nigeria Airforce
- Ministry of Education – Liberia
- UNFPA – Senegal
- MONUSCO
- Open Society Initiative for West Africa (OSIWA – Senegal)
- Tanzania Commission for AIDS (TACAIDS)
- Africa Women in Agricultural Research and Development (AWARD)
- Ethiopian Health and Nutrition Research Institute (EHNRI)
- Rural & Renewable Energy Agency, Liberia
- Cameron - Angola
- Ministry of Economic Planning and Development - Eswatini
- Legal Studies and Legal Aid – Uganda
- Lesotho Water Commission
- UNICEF – Lesotho
- Ministry of Water resources - Namibia
- UNDP – Liberia, DRC
- FAO – Ethiopia, Sudan, South Sudan (SIFSIA)
- Parliament – Ghana, Kenya, Zimbabwe, Eswatini
- Ministry of Agriculture – South Sudan, Liberia, Sierra Leone, Namibia
- Central Bank of Sudan
- Central Bank of Kenya
- Reserve Bank of Malawi
- African Union
- ECOWAS – Nigeria
- Securities Commission - Nigeria
- Agriculture Management Training Institute (ARMTI) – Nigeria
- Ministry of Finance and Development – Liberia
- Rokel Commercial Bank – Sierra Leone
- Bank of South Sudan
- EGENCO – Malawi
- ESCOM – Malawi
- TEVETA Malawi
- AMISOM
- Judiciary – Zambia, Tanzania
- Reserve Bank of Zimbabwe
- Parliament – Ghana, Zimbabwe, Kenya
- EFCC Nigeria
- NBET – Nigeria
- Southern Africa Power Pool
- POTRAZ – Zimbabwe
- FUNAE – Mozambique
- Zambia Revenue Authority
- Small and Medium Enterprise Development Institute - Malawi
- Sierra Leone Teaching Service Commission
- Eastern African Power Pool (EAPP)
- Ministry of Irrigation & Water Resources Management – Sri Lanka
- Tanzania Forest Services – Sao Hill Forest Plantation
- GIZ – Uganda, Ethiopia, Somalia
- Ministry of Agriculture Irrigation and Livestock (MAIL) – Afghanistan
- Botswana Communication and Regulatory Authority
- Ministry of Minerals, Energy and Water Resources, Botswana
- Kyambogo University - Uganda

Computing and Information Technology Management (CITM) : Venue: - Windhoek (Namibia)

Code	Courses	Duration	Dates	Cost (US$)
CITM 1	Adobe Acrobat 7	2 weeks	18-29 Jan, 08-19 Mar, 17-28 May, 14-25 Jun, 13-24 Sept, 06-17 Dec	3150
CITM 2	Adobe Acrobat 8 Pro	2 weeks	15-26 Feb, 19-30 Apr, 16-27 Aug, 18-29 Oct, 15-26 Nov, 06-17 Dec	3150
CITM 3	Adobe Photoshop CS - Foundation	2 weeks	08-19 Mar, 17-28 May, 14-25 Jun, 13-24 Sept, 18-29 Oct, 15-26 Nov	2850
CITM 4	Adobe Photoshop CS - Intermediate	2 weeks	18-29 Jan, 15-26 Feb, 17-28 May, 14-25 Jun, 16-27 Aug, 06-17 Dec	3150
CITM 5	Adobe Photoshop CS3 - Advanced	2 weeks	15-26 Feb, 08-19 Mar, 19-30 Jul, 13-24 Sept, 18-29 Oct, 15-26 Nov	3250
CITM 6	Adobe Photoshop CS3 - Expert	2 weeks	08-19 Mar, 19-30 Apr, 17-28 May, 14-25 Jun, 16-27 Aug, 15-26 Nov	3450
CITM 7	Adobe Photoshop CS3 - Foundation	2 weeks	15-26 Feb, 17-28 May, 14-25 Jun, 13-24 Sept, 17-28 Nov, 06-17 Dec	2850
CITM 8	Adobe Photoshop CS3 - Intermediate	2 weeks	18-29 Jan, 08-19 Mar, 17-28 May, 14-25 Jun, 13-24 Sept, 06-17 Dec	3150
CITM 9	Advanced Computer Skills for Personal Assistants	2 weeks	15-26 Feb, 19-30 Apr, 16-27 Aug, 18-29 Oct, 15-26 Nov, 06-17 Dec	3250
CITM 10	Advanced HTML Programming	2 weeks	08-19 Mar, 17-28 May, 14-25 Jun, 13-24 Sept, 18-29 Oct, 15-26 Nov	3250
CITM 11	Computer Basics - Advanced	2 weeks	18-29 Jan, 15-26 Feb, 17-28 May, 14-25 Jun, 16-27 Aug, 06-17 Dec	3250

CITM 12	Computer Basics - Expert	2 weeks	15-26 Feb, 08-19 Mar, 19-30 Jul, 13-24 Sept, 18-29 Oct, 15-26 Nov	3450
CITM 13	Computer Basics - Foundation	2 weeks	08-19 Mar, 19-30 Apr, 17-28 May, 14-25 Jun, 16-27 Aug, 15-26 Nov	2850
CITM 14	Computer Basics - Intermediate	2 weeks	15-26 Feb, 17-28 May, 14-25 Jun, 13-24 Sept, 17-28 Nov, 06-17 Dec	3150
CITM 15	Core Essentials - MS Access	2 weeks	18-29 Jan, 08-19 Mar, 17-28 May, 14-25 Jun, 13-24 Sept, 06-17 Dec	3150

CITM 16	Core Essentials - MS Excel	2 weeks	15-26 Feb, 19-30 Apr, 16-27 Aug, 18-29 Oct, 15-26 Nov, 06-17 Dec	3150
CITM 17	Core Essentials - MS Outlook	2 weeks	08-19 Mar, 17-28 May, 14-25 Jun, 13-24 Sept, 18-29 Oct, 15-26 Nov	3150
CITM 18	Core Essentials - MS PowerPoint	2 weeks	18-29 Jan, 15-26 Feb, 17-28 May, 14-25 Jun, 16-27 Aug, 06-17 Dec	3150
CITM 19	Core Essentials - MS Project	2 weeks	15-26 Feb, 08-19 Mar, 19-30 Jul, 13-24 Sept, 18-29 Oct, 15-26 Nov	3150
CITM 20	Core Essentials - MS Publisher	2 weeks	08-19 Mar, 19-30 Apr, 17-28 May, 14-25 Jun, 16-27 Aug, 15-26 Nov	3150
CITM 21	Core Essentials - MS Word	2 weeks	15-26 Feb, 17-28 May, 14-25 Jun, 13-24 Sept, 17-28 Nov, 06-17 Dec	3150
CITM 22	Database Management Techniques	2 weeks	18-29 Jan, 08-19 Mar, 17-28 May, 14-25 Jun, 13-24 Sept, 06-17 Dec	3450
CITM 23	Desk-top Publishing	2 weeks	15-26 Feb, 19-30 Apr, 16-27 Aug, 18-29 Oct, 15-26 Nov, 06-17 Dec	3350
CITM 24	Digital Crime Investigation	2 weeks	08-19 Mar, 17-28 May, 14-25 Jun, 13-24 Sept, 18-29 Oct, 15-26 Nov	3450
CITM 25	Disaster Recovery Planning	2 weeks	18-29 Jan, 15-26 Feb, 17-28 May, 14-25 Jun, 16-27 Aug, 06-17 Dec	3450

CITM 26	Endpoint Security and Network access security	2 weeks	15-26 Feb, 08-19 Mar, 19-30 Jul, 13-24 Sept, 18-29 Oct, 15-26 Nov	3450
CITM 27	Fryptology in security	2 weeks	08-19 Mar, 19-30 Apr, 17-28 May, 14-25 Jun, 16-27 Aug, 15-26 Nov	3450
CITM 28	Fundamentals of HTML Programming	1 week	22-26 Feb, 24-28 May, 21-25 Jun, 20-24 Sept, 22-26 Nov, 13-17 Dec	2550

CITM 31	Introduction to Operating Systems	1 week	25-29 Jan, 15-19 Mar, 24-28 May, 21-25 Jun, 20-24 Sept, 13-17 Dec	2550
CITM 32	Introduction to System and Network Security	2 weeks	15-26 Feb, 19-30 Apr, 16-27 Aug, 18-29 Oct, 15-26 Nov, 06-17 Dec	3150
CITM 34	Law of Data Security and Investigation	2 weeks	08-19 Mar, 17-28 May, 14-25 Jun, 13-24 Sept, 18-29 Oct, 15-26 Nov	3450
CITM 35	Management Information System and Data Management	2 weeks	18-29 Jan, 15-26 Feb, 17-28 May, 14-25 Jun, 16-27 Aug, 06-17 Dec	3550
CITM 37	Microsoft Excel Advanced	2 weeks	15-26 Feb, 08-19 Mar, 19-30 Jul, 13-24 Sept, 18-29 Oct, 15-26 Nov	3250
CITM 38	Microsoft Excel Intermediate	2 weeks	08-19 Mar, 19-30 Apr, 17-28 May, 14-25 Jun, 16-27 Aug, 15-26 Nov	3150
CITM 39	Microsoft Excel Introduction	1 week	22-26 Feb, 24-28 May, 21-25 Jun, 20-24 Sept, 22-26 Nov, 13-17 Dec	2550
CITM 40	Microsoft Internet Explorer	2 weeks	18-29 Jan, 08-19 Mar, 17-28 May, 14-25 Jun, 13-24 Sept, 06-17 Dec	3150
CITM 42	Microsoft SharePoint Designer	2 weeks	15-26 Feb, 19-30 Apr, 16-27 Aug, 18-29 Oct, 15-26 Nov, 06-17 Dec	3150
CITM 43	Microsoft Windows	2 weeks	08-19 Mar, 17-28 May, 14-25 Jun, 13-24 Sept, 18-29 Oct, 15-26 Nov	3150
CITM 48	Microsoft Word Advanced	2 weeks	18-29 Jan, 15-26 Feb, 17-28 May, 14-25 Jun, 16-27 Aug, 06-17 Dec	3250

CITM 49	Microsoft Word Intermediate	2 weeks	15-26 Feb, 08-19 Mar, 19-30 Jul, 13-24 Sept, 18-29 Oct, 15-26 Nov	3150
CITM 50	Microsoft Word Introduction	1 week	22-26 Feb, 24-28 May, 21-25 Jun, 20-24 Sept, 22-26 Nov, 13-17 Dec	2550
CITM 51	Network Security Administration and Management	2 weeks	15-26 Feb, 17-28 May, 14-25 Jun, 13-24 Sept, 17-28 Nov, 06-17 Dec	3500
CITM 52	Online Publishing	2 weeks	18-29 Jan, 08-19 Mar, 17-28 May, 14-25 Jun, 13-24 Sept, 06-17 Dec	3450
CITM 53	PC Configuration and Troubleshooting	1 week	22-26 Feb, 24-28 May, 21-25 Jun, 20-24 Sept, 22-26 Nov, 13-17 Dec	2550
CITM 54	Social Engineering Deception and Defences	2 weeks	08-19 Mar, 17-28 May, 14-25 Jun, 13-24 Sept, 18-29 Oct, 15-26 Nov	3450
CITM 55	Windows 2008 Server Administration and Management	2 weeks	18-29 Jan, 15-26 Feb, 17-28 May, 14-25 Jun, 16-27 Aug, 06-17 Dec	3450
CITM 56	Network Security Administration and Management	2 weeks	15-26 Feb, 08-19 Mar, 19-30 Jul, 13-24 Sept, 18-29 Oct, 15-26 Nov	3500

Energy and Sustainable Development (EASD): Venue: - Windhoek (Namibia)

Code	Course	Duration	Dates	Cost (US$)
EASD 1	Advanced Energy Economics	2 weeks	18-29 Jan, 08-19 Mar, 17-28 May, 14-25 Jun, 13-24 Sept, 06-17 Dec	3250
EASD 2	Analysis & Planning of Investment Projects in the Energy Sector	2 weeks	15-26 Feb, 19-30 Apr, 16-27 Aug, 18-29 Oct, 15-26 Nov, 06-17 Dec	3250
EASD 5	Energy and Climate Change	2 weeks	08-19 Mar, 17-28 May, 14-25 Jun, 13-24 Sept, 18-29 Oct, 15-26 Nov	2850
EASD 6	Energy Auditing	2 weeks	18-29 Jan, 15-26 Feb, 17-28 May, 14-25 Jun, 16-27 Aug, 06-17 Dec	3150
EASD 9	Energy Planning & Sustainable Development	2 weeks	15-26 Feb, 08-19 Mar, 19-30 Jul, 13-24 Sept, 18-29 Oct, 15-26 Nov	2850
EASD 10	Energy Project Planning & Evaluation	2 weeks	08-19 Mar, 19-30 Apr, 17-28 May, 14-25 Jun, 16-27 Aug, 15-26 Nov	2850
EASD 11	Environmental Impact Assessment of Energy Projects	2 weeks	15-26 Feb, 17-28 May, 14-25 Jun, 13-24 Sept, 17-28 Nov, 06-17 Dec	2850
EASD 12	Environmental Monitoring in the Energy Sector	2 weeks	18-29 Jan, 08-19 Mar, 17-28 May, 14-25 Jun, 13-24 Sept, 06-17 Dec	2850
EASD 14	Financial Management of Energy Projects	2 weeks	15-26 Feb, 19-30 Apr, 16-27 Aug, 18-29 Oct, 15-26 Nov, 06-17 Dec	3150
EASD 15	Financing of Energy Projects	1 week	22-26 Feb, 24-28 May, 21-25 Jun, 20-24 Sept, 22-26 Nov, 13-17 Dec	2550
EASD 16	Fundamentals of Energy Infrastructure Project Finance	2 weeks	18-29 Jan, 15-26 Feb, 17-28 May, 14-25 Jun, 16-27 Aug, 06-17 Dec	3150
EASD 17	Fundamentals of Wind Energy	2 weeks	15-26 Feb, 08-19 Mar, 19-30 Jul, 13-24 Sept, 18-29 Oct, 15-26 Nov	3150

EASD 19	General Energy Planning	1 week	22-26 Feb, 24-28 May, 21-25 Jun, 20-24 Sept, 22-26 Nov, 13-17 Dec	2550
EASD 21	Implementing Rural Electrification Programme	1 week	22-26 Feb, 24-28 May, 21-25 Jun, 20-24 Sept, 22-26 Nov, 13-17 Dec	2550
EASD 24	Investment Analysis & Energy Project Management	2 weeks	18-29 Jan, 08-19 Mar, 17-28 May, 14-25 Jun, 13-24 Sept, 06-17 Dec	3250
EASD 26	Liquid Fuels Supply and Demand in Emerging Markets	2 weeks	15-26 Feb, 19-30 Apr, 16-27 Aug, 18-29 Oct, 15-26 Nov, 06-17 Dec	3150
EASD 27	Logistics & Supply Chain Management in the Energy Sector	2 weeks	08-19 Mar, 17-28 May, 14-25 Jun, 13-24 Sept, 18-29 Oct, 15-26 Nov	3150
EASD 28	Mainstreaming Gender in Sustainable Energy Planning and Management	2 weeks	18-29 Jan, 15-26 Feb, 17-28 May, 14-25 Jun, 16-27 Aug, 06-17 Dec	3150
EASD 29	Management of Donor Finance in Energy Projects	2 weeks	15-26 Feb, 08-19 Mar, 19-30 Jul, 13-24 Sept, 18-29 Oct, 15-26 Nov	3150
EASD 30	Management of Energy Installations Systems	2 weeks	08-19 Mar, 19-30 Apr, 17-28 May, 14-25 Jun, 16-27 Aug, 15-26 Nov	3150
EASD 31	Micro Hydropower Technology Development	2 weeks	15-26 Feb, 17-28 May, 14-25 Jun, 13-24 Sept, 17-28 Nov, 06-17 Dec	3250
EASD 33	Planning and Management of Energy Resources	2 weeks	18-29 Jan, 08-19 Mar, 17-28 May, 14-25 Jun, 13-24 Sept, 06-17 Dec	2850
EASD 35	Planning, Monitoring & Evaluation of Energy Projects	2 weeks	15-26 Feb, 19-30 Apr, 16-27 Aug, 18-29 Oct, 15-26 Nov, 06-17 Dec	3150
EASD 37	Renewable Energy & Sustainability	2 weeks	08-19 Mar, 17-28 May, 14-25 Jun, 13-24 Sept, 18-29 Oct, 15-26 Nov	3150
EASD 41	Rural energy Planning and Management	2 weeks	18-29 Jan, 15-26 Feb, 17-28 May, 14-25 Jun, 16-27 Aug, 06-17 Dec	2850
EASD 43	Strategic Procurement Management in the Energy Sector	2 weeks	15-26 Feb, 08-19 Mar, 19-30 Jul, 13-24 Sept, 18-29 Oct, 15-26 Nov	3150

EASD 44	Sustainable Energy Planning	2 weeks	08-19 Mar, 19-30 Apr, 17-28 May, 14-25 Jun, 16-27 Aug, 15-26 Nov	2850
EASD 45	Sustainable Gas Supply & Demand	2 weeks	15-26 Feb, 17-28 May, 14-25 Jun, 13-24 Sept, 17-28 Nov, 06-17 Dec	3150

Economic Management and Development Policy (EMDP): Venue: - Windhoek (Namibia)

Code	Course	Duration	Dates	Cost (US$)
EMDP 1	Budgeting for Efficient Economic Management	2 weeks	18-29 Jan, 08-19 Mar, 17-28 May, 14-25 Jun, 13-24 Sept, 06-17 Dec	3150
EMDP 3	Economic planning and budgeting	2 weeks	15-26 Feb, 19-30 Apr, 16-27 Aug, 18-29 Oct, 15-26 Nov, 06-17 Dec	2850
EMDP 5	Local Authorities Resources Mobilization and Management	2 weeks	08-19 Mar, 17-28 May, 14-25 Jun, 13-24 Sept, 18-29 Oct, 15-26 Nov	2850
EMDP 6	Macro-econometric Modelling and Forecasting	2 weeks	18-29 Jan, 15-26 Feb, 17-28 May, 14-25 Jun, 16-27 Aug, 06-17 Dec	3650
EMDP 7	Macroeconomic Policy Analysis and Management : Concepts, Tools and Techniques	2 weeks	15-26 Feb, 08-19 Mar, 19-30 Jul, 13-24 Sept, 18-29 Oct, 15-26 Nov	3150
EMDP 8	Macroeconomic policy formulation, analysis and management	2 weeks	08-19 Mar, 19-30 Apr, 17-28 May, 14-25 Jun, 16-27 Aug, 15-26 Nov	3150
EMDP 9	Macroeconomics for Public Sector Managers	1 week	22-26 Feb, 24-28 May, 21-25 Jun, 20-24 Sept, 22-26 Nov, 13-17 Dec	2550
EMDP 10	Management of Decentralized Development	2 weeks	18-29 Jan, 08-19 Mar, 17-28 May, 14-25 Jun, 13-24 Sept, 06-17 Dec	2850
EMDP 11	Management of Rural Development Programmes	1 week	22-26 Feb, 24-28 May, 21-25 Jun, 20-24 Sept, 22-26 Nov, 13-17 Dec	2550
EMDP 12	Market Analysis and Economic Policy Management	2 weeks	08-19 Mar, 17-28 May, 14-25 Jun, 13-24 Sept, 18-29 Oct, 15-26 Nov	3150
EMDP 13	Monetary and Fiscal Policies Management for Legislators	1 week	22-26 Feb, 24-28 May, 21-25 Jun, 20-24 Sept, 22-26 Nov, 13-17 Dec	2550

EMDP 14	Participatory management of rural development programmes	2 weeks	15-26 Feb, 08-19 Mar, 19-30 Jul, 13-24 Sept, 18-29 Oct, 15-26 Nov	2850
EMDP 15	Pension Funds Options and Management	2 weeks	08-19 Mar, 19-30 Apr, 17-28 May, 14-25 Jun, 16-27 Aug, 15-26 Nov	3150
EMDP 16	Planning and Management of Social Services and Infrastructure	2 weeks	15-26 Feb, 17-28 May, 14-25 Jun, 13-24 Sept, 17-28 Nov, 06-17 Dec	2850
EMDP 17	Policy Analysis for Parliamentarians and Policy Makers	1 week	22-26 Feb, 24-28 May, 21-25 Jun, 20-24 Sept, 22-26 Nov, 13-17 Dec	2550
EMDP 18	Policy design, Analysis and Empowerment	2 weeks	15-26 Feb, 19-30 Apr, 16-27 Aug, 18-29 Oct, 15-26 Nov, 06-17 Dec	2850
EMDP 19	Policy Formulation Implementation and Evaluation	2 weeks	08-19 Mar, 17-28 May, 14-25 Jun, 13-24 Sept, 18-29 Oct, 15-26 Nov	2850
EMDP 20	Policy implementation and Stakeholder Involvement	2 weeks	18-29 Jan, 15-26 Feb, 17-28 May, 14-25 Jun, 16-27 Aug, 06-17 Dec	2850
EMDP 21	Poverty Reduction Strategies Monitoring and Evaluation Systems	2 weeks	15-26 Feb, 08-19 Mar, 19-30 Jul, 13-24 Sept, 18-29 Oct, 15-26 Nov	3150
EMDP 22	Public Budgeting and Fiscal Management	2 weeks	08-19 Mar, 19-30 Apr, 17-28 May, 14-25 Jun, 16-27 Aug, 15-26 Nov	3150
EMDP 23	Public Debt Management	2 weeks	15-26 Feb, 17-28 May, 14-25 Jun, 13-24 Sept, 17-28 Nov, 06-17 Dec	3150
EMDP 24	Public Financial Management for Effective Aid Management for Policymakers and Parliamentarians	1 week	22-26 Feb, 24-28 May, 21-25 Jun, 20-24 Sept, 22-26 Nov, 13-17 Dec	2650
EMDP 25	Public Sector Management Strategies and Policies	2 weeks	15-26 Feb, 19-30 Apr, 16-27 Aug, 18-29 Oct, 15-26 Nov, 06-17 Dec	3150
EMDP 26	Quantitative techniques for macroeconomic analysis and management	2 weeks	08-19 Mar, 17-28 May, 14-25 Jun, 13-24 Sept, 18-29 Oct, 15-26 Nov	3450
EMDP 27	Research Methodology and Analysis for Government Officers	2 weeks	18-29 Jan, 15-26 Feb, 17-28 May, 14-25 Jun, 16-27 Aug, 06-17 Dec	3150

EMDP 28	Research Methods, Survey Methodology and Data Management	2 weeks	15-26 Feb, 08-19 Mar, 19-30 Jul, 13-24 Sept, 18-29 Oct, 15-26 Nov	3150
EMDP 29	Resource Mobilization for Rural Development	2 weeks	08-19 Mar, 19-30 Apr, 17-28 May, 14-25 Jun, 16-27 Aug, 15-26 Nov	2850
EMDP 30	Restructuring and Privatization of Public Enterprises	2 weeks	15-26 Feb, 17-28 May, 14-25 Jun, 13-24 Sept, 17-28 Nov, 06-17 Dec	2850
EMDP 31	Risk Management	2 weeks	18-29 Jan, 08-19 Mar, 17-28 May, 14-25 Jun, 13-24 Sept, 06-17 Dec	3150
EMDP 32	Sectoral policy design, analysis and management	2 weeks	15-26 Feb, 19-30 Apr, 16-27 Aug, 18-29 Oct, 15-26 Nov, 06-17 Dec	3250
EMDP 33	Social Policy Development and Empowerment	2 weeks	08-19 Mar, 17-28 May, 14-25 Jun, 13-24 Sept, 18-29 Oct, 15-26 Nov	3150
EMDP 34	Socio Economic rights	2 weeks	18-29 Jan, 15-26 Feb, 17-28 May, 14-25 Jun, 16-27 Aug, 06-17 Dec	2850
EMDP 35	SPSS for Researchers and Policy Analysts	2 weeks	15-26 Feb, 08-19 Mar, 19-30 Jul, 13-24 Sept, 18-29 Oct, 15-26 Nov	3450
EMDP 36	STATA Training	2 weeks	08-19 Mar, 19-30 Apr, 17-28 May, 14-25 Jun, 16-27 Aug, 15-26 Nov	3150
EMDP 37	Statistical Analysis for Planners, Budget Officers and Economists	2 weeks	15-26 Feb, 17-28 May, 14-25 Jun, 13-24 Sept, 17-28 Nov, 06-17 Dec	3250
EMDP 38	Statistical Methods and Computer Applications for Policy Analysts	2 weeks	18-29 Jan, 08-19 Mar, 17-28 May, 14-25 Jun, 13-24 Sept, 06-17 Dec	3250
EMDP 39	Statistical Methods for Poverty Profiling and Analysis	2 weeks	15-26 Feb, 19-30 Apr, 16-27 Aug, 18-29 Oct, 15-26 Nov, 06-17 Dec	3450
EMDP 40	Survey Methodology and Statistics for Enumerators	2 weeks	08-19 Mar, 17-28 May, 14-25 Jun, 13-24 Sept, 18-29 Oct, 15-26 Nov	3250
EMDP 41	Sustainable Mining Laws and Policy Implementation	2 weeks	18-29 Jan, 15-26 Feb, 17-28 May, 14-25 Jun, 16-27 Aug, 06-17 Dec	3150

EMDP 42	Sustainable Tourism Development and Management	2 weeks	15-26 Feb, 08-19 Mar, 19-30 Jul, 13-24 Sept, 18-29 Oct, 15-26 Nov	3150
EMDP 43	Tax Analysis and Revenue Forecasting	2 weeks	08-19 Mar, 19-30 Apr, 17-28 May, 14-25 Jun, 16-27 Aug, 15-26 Nov	3250
EMDP 44	Tax Management and Income Generation Strategies	2 weeks	15-26 Feb, 17-28 May, 14-25 Jun, 13-24 Sept, 17-28 Nov, 06-17 Dec	3150
EMDP 45	Telecommunication Markets and Data Management	2 weeks	18-29 Jan, 08-19 Mar, 17-28 May, 14-25 Jun, 13-24 Sept, 06-17 Dec	3650
EMDP 46	Trade Negotiation skills	2 weeks	15-26 Feb, 19-30 Apr, 16-27 Aug, 18-29 Oct, 15-26 Nov, 06-17 Dec	2850

Finance and Financial Management (FAFM): Venue: - Windhoek (Namibia)

Code	Course	Duration	Dates	Cost (US$)
FAFM 1	Accounting Skills for the New Supervisor	2 weeks	18-29 Jan, 08-19 Mar, 17-28 May, 14-25 Jun, 13-24 Sept, 06-17 Dec	2850
FAFM 2	Activity Based Budgeting	2 weeks	15-26 Feb, 19-30 Apr, 16-27 Aug, 18-29 Oct, 15-26 Nov, 06-17 Dec	3150
FAFM 3	Advanced Accounting and Auditing for Public Sector Organizations	2 weeks	08-19 Mar, 17-28 May, 14-25 Jun, 13-24 Sept, 18-29 Oct, 15-26 Nov	3150
FAFM 4	Advanced Business Financial Analysis	2 weeks	18-29 Jan, 15-26 Feb, 17-28 May, 14-25 Jun, 16-27 Aug, 06-17 Dec	3250
FAFM 5	Asset and Liability Management	2 weeks	15-26 Feb, 08-19 Mar, 19-30 Jul, 13-24 Sept, 18-29 Oct, 15-26 Nov	3250
FAFM 6	Auditing of Computerized Accounting Systems	2 weeks	08-19 Mar, 19-30 Apr, 17-28 May, 14-25 Jun, 16-27 Aug, 15-26 Nov	3150
FAFM 7	Auditing of State Owned Enterprises	2 weeks	15-26 Feb, 17-28 May, 14-25 Jun, 13-24 Sept, 17-28 Nov, 06-17 Dec	3150
FAFM 8	Budgetary control in project control management	2 weeks	18-29 Jan, 08-19 Mar, 17-28 May, 14-25 Jun, 13-24 Sept, 06-17 Dec	3450
FAFM 9	Budgeting and Budgetary Control	2 weeks	15-26 Feb, 19-30 Apr, 16-27 Aug, 18-29 Oct, 15-26 Nov, 06-17 Dec	3150
FAFM 10	Budgeting and Forecasting	2 weeks	08-19 Mar, 17-28 May, 14-25 Jun, 13-24 Sept, 18-29 Oct, 15-26 Nov	3150
FAFM 11	Computer Applications in Accounting Auditing and Financial Management	2 weeks	18-29 Jan, 15-26 Feb, 17-28 May, 14-25 Jun, 16-27 Aug, 06-17 Dec	3250

FAFM 12	Computerized Public Sector Financial Management	2 weeks	15-26 Feb, 08-19 Mar, 19-30 Jul, 13-24 Sept, 18-29 Oct, 15-26 Nov	3150
FAFM 13	Costing, Cost Modeling and Pricing in Telecommunications	2 weeks	08-19 Mar, 19-30 Apr, 17-28 May, 14-25 Jun, 16-27 Aug, 15-26 Nov	3650
FAFM 14	Evaluating Financial Performance	2 weeks	15-26 Feb, 17-28 May, 14-25 Jun, 13-24 Sept, 17-28 Nov, 06-17 Dec	3150
FAFM 15	Finance and Budgeting for Non Finance Managers	2 weeks	18-29 Jan, 08-19 Mar, 17-28 May, 14-25 Jun, 13-24 Sept, 06-17 Dec	2850
FAFM 16	Financial Analysis	2 weeks	15-26 Feb, 19-30 Apr, 16-27 Aug, 18-29 Oct, 15-26 Nov, 06-17 Dec	3350
FAFM 17	Financial management and auditing of donor- funded projects	2 weeks	08-19 Mar, 17-28 May, 14-25 Jun, 13-24 Sept, 18-29 Oct, 15-26 Nov	3150
FAFM 18	Financial Management and Budgetary control	2 weeks	18-29 Jan, 15-26 Feb, 17-28 May, 14-25 Jun, 16-27 Aug, 06-17 Dec	2850
FAFM 19	Financial Management for Managers	2 weeks	15-26 Feb, 08-19 Mar, 19-30 Jul, 13-24 Sept, 18-29 Oct, 15-26 Nov	3150
FAFM 20	Financial Management for NGOs	2 weeks	08-19 Mar, 19-30 Apr, 17-28 May, 14-25 Jun, 16-27 Aug, 15-26 Nov	3150
FAFM 21	Financial Modelling & Valuation	2 weeks	15-26 Feb, 17-28 May, 14-25 Jun, 13-24 Sept, 17-28 Nov, 06-17 Dec	3350
FAFM 22	Financial Performance Evaluation for Public Sector Institutions	2 weeks	18-29 Jan, 08-19 Mar, 17-28 May, 14-25 Jun, 13-24 Sept, 06-17 Dec	3150
FAFM 23	Financial Planning & Forecasting	2 weeks	15-26 Feb, 19-30 Apr, 16-27 Aug, 18-29 Oct, 15-26 Nov, 06-17 Dec	3350
FAFM 24	Financial Risk Management	2 weeks	08-19 Mar, 17-28 May, 14-25 Jun, 13-24 Sept, 18-29 Oct, 15-26 Nov	3150
FAFM 25	Fixed Asset Management and Project Accounting	2 weeks	18-29 Jan, 15-26 Feb, 17-28 May, 14-25 Jun, 16-27 Aug, 06-17 Dec	3250

FAFM 26	Forensic Auditing and Investigation	2 weeks	15-26 Feb, 08-19 Mar, 19-30 Jul, 13-24 Sept, 18-29 Oct, 15-26 Nov	3450
FAFM 27	Implementing Auditing Procedures	2 weeks	08-19 Mar, 19-30 Apr, 17-28 May, 14-25 Jun, 16-27 Aug, 15-26 Nov	3350
FAFM 28	Internal Audit	2 weeks	15-26 Feb, 17-28 May, 14-25 Jun, 13-24 Sept, 17-28 Nov, 06-17 Dec	3150
FAFM 29	International Financial Reporting Standards (IFRS)	2 weeks	18-29 Jan, 08-19 Mar, 17-28 May, 14-25 Jun, 13-24 Sept, 06-17 Dec	3450
FAFM 30	Managing Cash flow	2 weeks	15-26 Feb, 19-30 Apr, 16-27 Aug, 18-29 Oct, 15-26 Nov, 06-17 Dec	2850
FAFM 31	Managing the Internal Audit Function	2 weeks	08-19 Mar, 17-28 May, 14-25 Jun, 13-24 Sept, 18-29 Oct, 15-26 Nov	3150
FAFM 32	Modern Accounting Techniques for Accountants and Auditors	2 weeks	18-29 Jan, 15-26 Feb, 17-28 May, 14-25 Jun, 16-27 Aug, 06-17 Dec	3150
FAFM 33	Performance Based Budgeting	2 weeks	15-26 Feb, 08-19 Mar, 19-30 Jul, 13-24 Sept, 18-29 Oct, 15-26 Nov	3150
FAFM 35	Public Sector Financial Management and control	2 weeks	08-19 Mar, 19-30 Apr, 17-28 May, 14-25 Jun, 16-27 Aug, 15-26 Nov	3150
FAFM 36	Revenue Collection Management	2 weeks	15-26 Feb, 17-28 May, 14-25 Jun, 13-24 Sept, 17-28 Nov, 06-17 Dec	3150
FAFM 37	Risk Management for the Insurance Sector	2 weeks	18-29 Jan, 08-19 Mar, 17-28 May, 14-25 Jun, 13-24 Sept, 06-17 Dec	3150
FAFM 38	Strategic Financial Management	1 week	22-26 Feb, 24-28 May, 21-25 Jun, 20-24 Sept, 22-26 Nov, 13-17 Dec	2550
FAFM 39	Treasury and Compliance Management	2 weeks	08-19 Mar, 17-28 May, 14-25 Jun, 13-24 Sept, 18-29 Oct, 15-26 Nov	3150
FAFM 40	Value for Money (VFM) Auditing for Projects	2 weeks	18-29 Jan, 15-26 Feb, 17-28 May, 14-25 Jun, 16-27 Aug, 06-17 Dec	3350

Human Resources and Organisational Development (HROD): Venue: - Windhoek (Namibia)

Code	Course	Duration	Dates	Cost (US$)
HROD 1	Advanced Trainers Skills Development for Senior Trainers	2 weeks	18-29 Jan, 08-19 Mar, 17-28 May, 14-25 Jun, 13-24 Sept, 06-17 Dec	3250
HROD 2	Building Self Esteem and Assertiveness Skills	1 week	22-26 Feb, 24-28 May, 21-25 Jun, 20-24 Sept, 22-26 Nov, 13-17 Dec	2550
HROD 3	Coaching and Mentoring	1 week	15-19 Mar, 24-28 May, 21-25 Jun, 20-24 Sept, 25-29 Oct, 22-26 Nov	2550
HROD 4	Conducting Effective Performance Reviews	2 weeks	18-29 Jan, 15-26 Feb, 17-28 May, 14-25 Jun, 16-27 Aug, 06-17 Dec	2850
HROD 5	Conquering the Fear of Speaking in Public	1 week	22-26 Feb, 24-28 May, 21-25 Jun, 20-24 Sept, 22-26 Nov, 13-17 Dec	2550
HROD 6	Crisis Management	1 week	15-19 Mar, 26-30 Apr, 24-28 May, 21-25 Jun, 23-27 Aug, 22-26 Nov	2550
HROD 7	Employee Engagement	1 week	22-26 Feb, 24-28 May, 21-25 Jun, 20-24 Sept, 22-26 Nov, 13-17 Dec	2550
HROD 8	Facilitation and Consultation Skills	2 weeks	18-29 Jan, 08-19 Mar, 17-28 May, 14-25 Jun, 13-24 Sept, 06-17 Dec	3150
HROD 9	Gender Analysis and mainstreaming	2 weeks	15-26 Feb, 19-30 Apr, 16-27 Aug, 18-29 Oct, 15-26 Nov, 06-17 Dec	2850
HROD 10	Good Governance and Leadership	2 weeks	08-19 Mar, 17-28 May, 14-25 Jun, 13-24 Sept, 18-29 Oct, 15-26 Nov	2850
HROD 11	Hiring for Success - Behavioral Interviewing Techniques	1 week	22-26 Feb, 24-28 May, 21-25 Jun, 20-24 Sept, 22-26 Nov, 13-17 Dec	2550

HROD 12	HR and the law	2 weeks	15-26 Feb, 08-19 Mar, 19-30 Jul, 13-24 Sept, 18-29 Oct, 15-26 Nov	3150
HROD 13	HR for non-HR professionals	2 weeks	08-19 Mar, 19-30 Apr, 17-28 May, 14-25 Jun, 16-27 Aug, 15-26 Nov	2850
HROD 14	HR policy development and implementation	2 weeks	15-26 Feb, 17-28 May, 14-25 Jun, 13-24 Sept, 17-28 Nov, 06-17 Dec	2850
HROD 15	HR strategy fundamentals	2 weeks	18-29 Jan, 08-19 Mar, 17-28 May, 14-25 Jun, 13-24 Sept, 06-17 Dec	2850
HROD 16	Human Resource Management and Development	2 weeks	15-26 Feb, 19-30 Apr, 16-27 Aug, 18-29 Oct, 15-26 Nov, 06-17 Dec	2850
HROD 17	Integrating Organizational & Individual Performance Management Systems	2 weeks	08-19 Mar, 17-28 May, 14-25 Jun, 13-24 Sept, 18-29 Oct, 15-26 Nov	2850
HROD 18	Introductory human resources Management and performance evaluation	2 weeks	18-29 Jan, 15-26 Feb, 17-28 May, 14-25 Jun, 16-27 Aug, 06-17 Dec	2850
HROD 19	Knowledge Management	1 week	22-26 Feb, 24-28 May, 21-25 Jun, 20-24 Sept, 22-26 Nov, 13-17 Dec	2550
HROD 20	Knowledge Management Training	2 weeks	08-19 Mar, 19-30 Apr, 17-28 May, 14-25 Jun, 16-27 Aug, 15-26 Nov	3150
HROD 21	Labour Relations in the Public Sector	2 weeks	15-26 Feb, 17-28 May, 14-25 Jun, 13-24 Sept, 17-28 Nov, 06-17 Dec	2850
HROD 22	Leadership Development Programme for Women	2 weeks	18-29 Jan, 08-19 Mar, 17-28 May, 14-25 Jun, 13-24 Sept, 06-17 Dec	2850
HROD 23	Leadership Innovation and Change Management	2 weeks	15-26 Feb, 19-30 Apr, 16-27 Aug, 18-29 Oct, 15-26 Nov, 06-17 Dec	2850
HROD 24	Leadership Skills for Supervisors - Communication, Coaching, and Conflict	2 weeks	08-19 Mar, 17-28 May, 14-25 Jun, 13-24 Sept, 18-29 Oct, 15-26 Nov	3150
HROD 25	Leading & Communicating Change	2 weeks	18-29 Jan, 15-26 Feb, 17-28 May, 14-25 Jun, 16-27 Aug, 06-17 Dec	2850

HROD 26	Management Advancement Programme	1 week	22-26 Feb, 24-28 May, 21-25 Jun, 20-24 Sept, 22-26 Nov, 13-17 Dec	2550
HROD 27	Managing the Office Function	2 weeks	08-19 Mar, 19-30 Apr, 17-28 May, 14-25 Jun, 16-27 Aug, 15-26 Nov	3150
HROD 28	Managing the Training Function	2 weeks	15-26 Feb, 17-28 May, 14-25 Jun, 13-24 Sept, 17-28 Nov, 06-17 Dec	3150
HROD 29	Mastering the Interview	1 week	22-26 Feb, 24-28 May, 21-25 Jun, 20-24 Sept, 22-26 Nov, 13-17 Dec	2550
HROD 30	Measuring HR Effectiveness	2 weeks	15-26 Feb, 19-30 Apr, 16-27 Aug, 18-29 Oct, 15-26 Nov, 06-17 Dec	3150
HROD 31	Media Communication and Advocacy	2 weeks	08-19 Mar, 17-28 May, 14-25 Jun, 13-24 Sept, 18-29 Oct, 15-26 Nov	2850
HROD 32	Mediation, Grievance Handling and Conflict Management	2 weeks	18-29 Jan, 15-26 Feb, 17-28 May, 14-25 Jun, 16-27 Aug, 06-17 Dec	2850
HROD 33	Organisational Development	2 weeks	15-26 Feb, 08-19 Mar, 19-30 Jul, 13-24 Sept, 18-29 Oct, 15-26 Nov	3250
HROD 34	Performance appraisal Techniques for PAs	2 weeks	08-19 Mar, 19-30 Apr, 17-28 May, 14-25 Jun, 16-27 Aug, 15-26 Nov	2850
HROD 35	Performance Based Human Resources Management	2 weeks	15-26 Feb, 17-28 May, 14-25 Jun, 13-24 Sept, 17-28 Nov, 06-17 Dec	2850
HROD 36	Performance Evaluation and Management	2 weeks	18-29 Jan, 08-19 Mar, 17-28 May, 14-25 Jun, 13-24 Sept, 06-17 Dec	3350
HROD 37	Personnel Auditing and Training Needs Analysis	2 weeks	15-26 Feb, 19-30 Apr, 16-27 Aug, 18-29 Oct, 15-26 Nov, 06-17 Dec	3150
HROD 38	Post-Conflict Reconstruction and Stabilisation	2 weeks	08-19 Mar, 17-28 May, 14-25 Jun, 13-24 Sept, 18-29 Oct, 15-26 Nov	3150
HROD 39	Practical Supervisory and Leadership Skills	2 weeks	18-29 Jan, 15-26 Feb, 17-28 May, 14-25 Jun, 16-27 Aug, 06-17 Dec	3150

HROD 40	Public Service Human Resource Planning and Management	2 weeks	15-26 Feb, 08-19 Mar, 19-30 Jul, 13-24 Sept, 18-29 Oct, 15-26 Nov	2850
HROD 41	Results Based Performance Management	2 weeks	08-19 Mar, 19-30 Apr, 17-28 May, 14-25 Jun, 16-27 Aug, 15-26 Nov	2850
HROD 42	Security and Risk Management	2 weeks	15-26 Feb, 17-28 May, 14-25 Jun, 13-24 Sept, 17-28 Nov, 06-17 Dec	3150
HROD 43	Setting performance measures	2 weeks	18-29 Jan, 08-19 Mar, 17-28 May, 14-25 Jun, 13-24 Sept, 06-17 Dec	2850
HROD 44	Social Media and Corporate Relations	2 weeks	15-26 Feb, 19-30 Apr, 16-27 Aug, 18-29 Oct, 15-26 Nov, 06-17 Dec	3150
HROD 45	Social Media and Digital Journalism	2 weeks	08-19 Mar, 17-28 May, 14-25 Jun, 13-24 Sept, 18-29 Oct, 15-26 Nov	3150
HROD 46	Specialized Competency Training of Instructors / Trainers	2 weeks	18-29 Jan, 15-26 Feb, 17-28 May, 14-25 Jun, 16-27 Aug, 06-17 Dec	3250

HROD 47	Staff Performance, Appraisal and Evaluation Technique	2 weeks	15-26 Feb, 08-19 Mar, 19-30 Jul, 13-24 Sept, 18-29 Oct, 15-26 Nov	2850
HROD 48	Strategic Human Resource Management	2 weeks	08-19 Mar, 19-30 Apr, 17-28 May, 14-25 Jun, 16-27 Aug, 15-26 Nov	3150
HROD 49	Strategic Management for Prisons Support Programmes in Peace Operations	2 weeks	15-26 Feb, 17-28 May, 14-25 Jun, 13-24 Sept, 17-28 Nov, 06-17 Dec	3150
HROD 50	Strategic Management Skills for Senior Executives	2 weeks	18-29 Jan, 08-19 Mar, 17-28 May, 14-25 Jun, 13-24 Sept, 06-17 Dec	3150
HROD 51	Strategic Performance Management and Organisational Development	2 weeks	15-26 Feb, 19-30 Apr, 16-27 Aug, 18-29 Oct, 15-26 Nov, 06-17 Dec	3250
HROD 52	Strategic Planning	2 weeks	08-19 Mar, 17-28 May, 14-25 Jun, 13-24 Sept, 18-29 Oct, 15-26 Nov	3150
HROD 53	Strategic Relationship Management	2 weeks	18-29 Jan, 15-26 Feb, 17-28 May, 14-25 Jun, 16-27 Aug, 06-17 Dec	2850

HROD 54	Strategic Thinking Management	2 weeks	15-26 Feb, 08-19 Mar, 19-30 Jul, 13-24 Sept, 18-29 Oct, 15-26 Nov	3150
HROD 55	Strengthening Alliances and Network Management	2 weeks	08-19 Mar, 19-30 Apr, 17-28 May, 14-25 Jun, 16-27 Aug, 15-26 Nov	3150
HROD 56	Talent Management and Succession Planning	2 weeks	15-26 Feb, 17-28 May, 14-25 Jun, 13-24 Sept, 17-28 Nov, 06-17 Dec	3150
HROD 57	Target Setting and Performance Measurement for Public and Private Sector Institutions	2 weeks	18-29 Jan, 08-19 Mar, 17-28 May, 14-25 Jun, 13-24 Sept, 06-17 Dec	3150
HROD 58	Team Building	1 week	22-26 Feb, 24-28 May, 21-25 Jun, 20-24 Sept, 22-26 Nov, 13-17 Dec	2550
HROD 59	Training Needs Analysis and staff Development	2 weeks	08-19 Mar, 17-28 May, 14-25 Jun, 13-24 Sept, 18-29 Oct, 15-26 Nov	2850
HROD 60	Training of Trainers (TOT)	1 week	22-26 Feb, 24-28 May, 21-25 Jun, 20-24 Sept, 22-26 Nov, 13-17 Dec	2550
HROD 61	Understanding the role and Operations of the Ombudsman	2 weeks	15-26 Feb, 08-19 Mar, 19-30 Jul, 13-24 Sept, 18-29 Oct, 15-26 Nov	2850
HROD 62	Work Place Peer Counselling	2 weeks	08-19 Mar, 19-30 Apr, 17-28 May, 14-25 Jun, 16-27 Aug, 15-26 Nov	2850
HROD 63	Workforce Metrics: Introduction to Measurement in HR and Benchmarking	2 weeks	15-26 Feb, 17-28 May, 14-25 Jun, 13-24 Sept, 17-28 Nov, 06-17 Dec	3150
HROD 64	Workforce planning	2 weeks	18-29 Jan, 08-19 Mar, 17-28 May, 14-25 Jun, 13-24 Sept, 06-17 Dec	2850
HROD 65	Youth Leadership Development and empowerment	2 weeks	15-26 Feb, 19-30 Apr, 16-27 Aug, 18-29 Oct, 15-26 Nov, 06-17 Dec	3150

Health, Safety and Environmental Management (HSEM): Venue: - Windhoek (Namibia)

Code	Courses	Duration	Dates	Cost(US$)
HSEM 1	Climate Change Adaptation in development	2 weeks	18-29 Jan, 08-19 Mar, 17-28 May, 14-25 Jun, 13-24 Sept, 06-17 Dec	2850
HSEM 2	Climate Change and Policy Design	2 weeks	15-26 Feb, 19-30 Apr, 16-27 Aug, 18-29 Oct, 15-26 Nov, 06-17 Dec	2850
HSEM 3	Community Health Project Planning and Management	2 weeks	08-19 Mar, 17-28 May, 14-25 Jun, 13-24 Sept, 18-29 Oct, 15-26 Nov	2850
HSEM 4	Community Health Promotion for Trainers	1 week	22-26 Feb, 24-28 May, 21-25 Jun, 20-24 Sept, 22-26 Nov, 13-17 Dec	2550
HSEM 5	Community Management for Sustainable Water Supply and Sanitation	2 weeks	15-26 Feb, 08-19 Mar, 19-30 Jul, 13-24 Sept, 18-29 Oct, 15-26 Nov	2850
HSEM 6	Community Water and Sanitation	2 weeks	08-19 Mar, 19-30 Apr, 17-28 May, 14-25 Jun, 16-27 Aug, 15-26 Nov	2850
HSEM 7	Community water resource Management and Sustainable development	2 weeks	15-26 Feb, 17-28 May, 14-25 Jun, 13-24 Sept, 17-28 Nov, 06-17 Dec	2850
HSEM 8	Dietary Management and Treatments of HIV/AIDS	2 weeks	18-29 Jan, 08-19 Mar, 17-28 May, 14-25 Jun, 13-24 Sept, 06-17 Dec	2850
HSEM 9	Emergency Water Supply and Environmental Sanitation	2 weeks	15-26 Feb, 19-30 Apr, 16-27 Aug, 18-29 Oct, 15-26 Nov, 06-17 Dec	2850
HSEM 10	Environment Impact Assessment Management	2 weeks	08-19 Mar, 17-28 May, 14-25 Jun, 13-24 Sept, 18-29 Oct, 15-26 Nov	2850
HSEM 11	Environmental Impact Assessment and Land Reclamation	2 weeks	18-29 Jan, 15-26 Feb, 17-28 May, 14-25 Jun, 16-27 Aug, 06-17 Dec	2850

HSEM 12	Environmental Impact Assessment for Sustainable Development	2 weeks	15-26 Feb, 08-19 Mar, 19-30 Jul, 13-24 Sept, 18-29 Oct, 15-26 Nov	3150
HSEM 13	Environmental Planning for Sustainable Development	2 weeks	08-19 Mar, 19-30 Apr, 17-28 May, 14-25 Jun, 16-27 Aug, 15-26 Nov	2850
HSEM 14	Household Economic Strengthening	2 weeks	15-26 Feb, 17-28 May, 14-25 Jun, 13-24 Sept, 17-28 Nov, 06-17 Dec	2850
HSEM 15	Health Centre Administration and Management	1 week	22-26 Feb, 24-28 May, 21-25 Jun, 20-24 Sept, 22-26 Nov, 13-17 Dec	2550
HSEM 16	Health policy formulation and planning	2 weeks	15-26 Feb, 19-30 Apr, 16-27 Aug, 18-29 Oct, 15-26 Nov, 06-17 Dec	2850
HSEM 17	Health and Wellness Programme	2 weeks	08-19 Mar, 17-28 May, 14-25 Jun, 13-24 Sept, 18-29 Oct, 15-26 Nov	2850
HSEM 18	Integrated Urban Water Management	2 weeks	18-29 Jan, 15-26 Feb, 17-28 May, 14-25 Jun, 16-27 Aug, 06-17 Dec	2850
HSEM 19	Integrated water Resources Management	2 weeks	15-26 Feb, 08-19 Mar, 19-30 Jul, 13-24 Sept, 18-29 Oct, 15-26 Nov	2850
HSEM 20	Management of HIV/AIDS at the workplace	2 weeks	08-19 Mar, 19-30 Apr, 17-28 May, 14-25 Jun, 16-27 Aug, 15-26 Nov	2850
HSEM 21	Managing Occupational health and safety	2 weeks	15-26 Feb, 17-28 May, 14-25 Jun, 13-24 Sept, 17-28 Nov, 06-17 Dec	2850
HSEM 22	Natural resources development and environment protection	2 weeks	18-29 Jan, 08-19 Mar, 17-28 May, 14-25 Jun, 13-24 Sept, 06-17 Dec	2850
HSEM 23	Nutrition and HIV/AIDS Management	2 weeks	15-26 Feb, 19-30 Apr, 16-27 Aug, 18-29 Oct, 15-26 Nov, 06-17 Dec	2850
HSEM 24	Programming for Vulnerable Children and Families	2 weeks	08-19 Mar, 17-28 May, 14-25 Jun, 13-24 Sept, 18-29 Oct, 15-26 Nov	3150
HSEM 25	Safety in the Workplace	2 weeks	18-29 Jan, 15-26 Feb, 17-28 May, 14-25 Jun, 16-27 Aug, 06-17 Dec	2850

HSEM 26	Sexual reproductive health rights	2 weeks	15-26 Feb, 08-19 Mar, 19-30 Jul, 13-24 Sept, 18-29 Oct, 15-26 Nov	2850
HSEM 27	Sustainable Rural Water Supply and Sanitation	2 weeks	08-19 Mar, 19-30 Apr, 17-28 May, 14-25 Jun, 16-27 Aug, 15-26 Nov	2850
HSEM 28	Trade Waste and Industrial Wastewater Treatment	2 weeks	15-26 Feb, 17-28 May, 14-25 Jun, 13-24 Sept, 17-28 Nov, 06-17 Dec	2850
HSEM 29	Waste Management	2 weeks	18-29 Jan, 08-19 Mar, 17-28 May, 14-25 Jun, 13-24 Sept, 06-17 Dec	2850

Land, Agriculture and Food Security (LAFS): Venue: - Windhoek (Namibia)

Code	Courses	Duration	Dates	Cost(US$)
LAFS 1	Agricultural Extension, Innovations and Training	2 weeks	18-29 Jan, 08-19 Mar, 17-28 May, 14-25 Jun, 13-24 Sept, 06-17 Dec	2850
LAFS 2	Agricultural Policy Formulation and Analysis	2 weeks	15-26 Feb, 19-30 Apr, 16-27 Aug, 18-29 Oct, 15-26 Nov, 06-17 Dec	2850
LAFS 3	Agricultural Policy in Africa	2 weeks	08-19 Mar, 17-28 May, 14-25 Jun, 13-24 Sept, 18-29 Oct, 15-26 Nov	2850
LAFS 5	Agricultural Projects Monitoring and Evaluation	2 weeks	18-29 Jan, 15-26 Feb, 17-28 May, 14-25 Jun, 16-27 Aug, 06-17 Dec	3150
LAFS 6	Agriculture Development and Food Security	2 weeks	15-26 Feb, 08-19 Mar, 19-30 Jul, 13-24 Sept, 18-29 Oct, 15-26 Nov	2850
LAFS 7	Agriculture Marketing & International Trade	2 weeks	08-19 Mar, 19-30 Apr, 17-28 May, 14-25 Jun, 16-27 Aug, 15-26 Nov	2850
LAFS 8	Agriculture Production & Trade	2 weeks	15-26 Feb, 17-28 May, 14-25 Jun, 13-24 Sept, 17-28 Nov, 06-17 Dec	2850
LAFS 9	Agriculture Project Planning & Management	2 weeks	18-29 Jan, 08-19 Mar, 17-28 May, 14-25 Jun, 13-24 Sept, 06-17 Dec	3150
LAFS 10	Analysis & Planning of Investment Projects in the Agriculture Sector	2 weeks	15-26 Feb, 19-30 Apr, 16-27 Aug, 18-29 Oct, 15-26 Nov, 06-17 Dec	2850
LAFS 13	Commodity-Based Export Diversification and Competitiveness Strategies	1 week	22-26 Feb, 24-28 May, 21-25 Jun, 20-24 Sept, 22-26 Nov, 13-17 Dec	2550
LAFS 14	Community Food Security and Agriculture Development	2 weeks	18-29 Jan, 15-26 Feb, 17-28 May, 14-25 Jun, 16-27 Aug, 06-17 Dec	2850
LAFS 15	Community Sustainable Livelihood And Food Security Management	2 weeks	15-26 Feb, 08-19 Mar, 19-30 Jul, 13-24 Sept, 18-29 Oct, 15-26 Nov	2850

LAFS 17	Concepts and Tools for Agriculture Value Chain	2 weeks	08-19 Mar, 19-30 Apr, 17-28 May, 14-25 Jun, 16-27 Aug, 15-26 Nov	3150
LAFS 18	Data Collection & Analysis in Agriculture Sector	2 weeks	15-26 Feb, 17-28 May, 14-25 Jun, 13-24 Sept, 17-28 Nov, 06-17 Dec	2850

LAFS 19	Developing Value Chain Pilot Project Plans	2 weeks	18-29 Jan, 08-19 Mar, 17-28 May, 14-25 Jun, 13-24 Sept, 06-17 Dec	2850
LAFS 20	Development of Indicators for Sustainable Agriculture	2 weeks	15-26 Feb, 19-30 Apr, 16-27 Aug, 18-29 Oct, 15-26 Nov, 06-17 Dec	2850
LAFS 21	Ecofarming practices for smallholdings	2 weeks	08-19 Mar, 17-28 May, 14-25 Jun, 13-24 Sept, 18-29 Oct, 15-26 Nov	3250
LAFS 22	Environmental Impact Assessment of Agriculture Projects	2 weeks	18-29 Jan, 15-26 Feb, 17-28 May, 14-25 Jun, 16-27 Aug, 06-17 Dec	3150
LAFS 23	Environmental Monitoring in the Agriculture Sector	2 weeks	15-26 Feb, 08-19 Mar, 19-30 Jul, 13-24 Sept, 18-29 Oct, 15-26 Nov	3150
LAFS 25	Farm Planning and Management	2 weeks	08-19 Mar, 19-30 Apr, 17-28 May, 14-25 Jun, 16-27 Aug, 15-26 Nov	2850
LAFS 26	Field Crop Production for Sustainability	2 weeks	15-26 Feb, 17-28 May, 14-25 Jun, 13-24 Sept, 17-28 Nov, 06-17 Dec	3150
LAFS 27	Financing Agriculture Projects for Sustainability	2 weeks	18-29 Jan, 08-19 Mar, 17-28 May, 14-25 Jun, 13-24 Sept, 06-17 Dec	2850
LAFS 29	Financing of Agriculture Projects	2 weeks	15-26 Feb, 19-30 Apr, 16-27 Aug, 18-29 Oct, 15-26 Nov, 06-17 Dec	2850
LAFS 30	Food Insecurity and Vulnerability Information and Mapping Systems	2 weeks	08-19 Mar, 17-28 May, 14-25 Jun, 13-24 Sept, 18-29 Oct, 15-26 Nov	3350
LAFS 31	Food Security and Land Rights	2 weeks	18-29 Jan, 15-26 Feb, 17-28 May, 14-25 Jun, 16-27 Aug, 06-17 Dec	3150
LAFS 32	Gender Analysis & Sustainability in Agriculture Sector	2 weeks	15-26 Feb, 08-19 Mar, 19-30 Jul, 13-24 Sept, 18-29 Oct, 15-26 Nov	3250

LAFS 35	Global Agricultural Value Chains: Sustainable Growth for Sustainable Development	2 weeks	08-19 Mar, 19-30 Apr, 17-28 May, 14-25 Jun, 16-27 Aug, 15-26 Nov	3150
LAFS 38	Governance in Global Value Chains	2 weeks	15-26 Feb, 17-28 May, 14-25 Jun, 13-24 Sept, 17-28 Nov, 06-17 Dec	3150
LAFS 39	High Value Agricultural Products for Smallholder Markets	2 weeks	18-29 Jan, 08-19 Mar, 17-28 May, 14-25 Jun, 13-24 Sept, 06-17 Dec	2850
LAFS 40	Horticulture for Food Security	2 weeks	15-26 Feb, 19-30 Apr, 16-27 Aug, 18-29 Oct, 15-26 Nov, 06-17 Dec	2850
LAFS 41	Impact of Climate Change on Agriculture Sector	2 weeks	08-19 Mar, 17-28 May, 14-25 Jun, 13-24 Sept, 18-29 Oct, 15-26 Nov	3150

LAFS 42	Impact of HIV & AIDS on Sustainability in Agriculture Sector	2 weeks	18-29 Jan, 15-26 Feb, 17-28 May, 14-25 Jun, 16-27 Aug, 06-17 Dec	2850
LAFS 43	Implementing and Sustaining Food Security in Africa	2 weeks	15-26 Feb, 08-19 Mar, 19-30 Jul, 13-24 Sept, 18-29 Oct, 15-26 Nov	3150
LAFS 48	Investment Analysis of Agriculture Projects	2 weeks	08-19 Mar, 19-30 Apr, 17-28 May, 14-25 Jun, 16-27 Aug, 15-26 Nov	2850
LAFS 49	Irrigation Technologies & Methods for Small Scale Farmers	2 weeks	15-26 Feb, 17-28 May, 14-25 Jun, 13-24 Sept, 17-28 Nov, 06-17 Dec	2850
LAFS 50	Land Policy Development and Poverty Reduction Policy Management	2 weeks	18-29 Jan, 08-19 Mar, 17-28 May, 14-25 Jun, 13-24 Sept, 06-17 Dec	2850
LAFS 51	Land Policy Formulation, Implementation and Monitoring	2 weeks	15-26 Feb, 19-30 Apr, 16-27 Aug, 18-29 Oct, 15-26 Nov, 06-17 Dec	2850
LAFS 52	Land Reform and Food Security	2 weeks	08-19 Mar, 17-28 May, 14-25 Jun, 13-24 Sept, 18-29 Oct, 15-26 Nov	2850
LAFS 53	Land Resource Conservation	2 weeks	18-29 Jan, 15-26 Feb, 17-28 May, 14-25 Jun, 16-27 Aug, 06-17 Dec	2850

LAFS 54	Land Tenure and Policy Issues In Land Use Planning	2 weeks	15-26 Feb, 08-19 Mar, 19-30 Jul, 13-24 Sept, 18-29 Oct, 15-26 Nov	3250
LAFS 55	Land Tenure, Property Rights, and Natural Resource Management	2 weeks	08-19 Mar, 19-30 Apr, 17-28 May, 14-25 Jun, 16-27 Aug, 15-26 Nov	3250
LAFS 56	Management of Irrigation Projects	2 weeks	15-26 Feb, 17-28 May, 14-25 Jun, 13-24 Sept, 17-28 Nov, 06-17 Dec	3450
LAFS 57	Managing Agriculture Projects for Food Security	1 week	22-26 Feb, 24-28 May, 21-25 Jun, 20-24 Sept, 22-26 Nov, 13-17 Dec	2550
LAFS 58	Managing Donor Funded Projects in Agriculture Sector	2 weeks	15-26 Feb, 19-30 Apr, 16-27 Aug, 18-29 Oct, 15-26 Nov, 06-17 Dec	2850
LAFS 59	Mapping Agricultural Value Chain	2 weeks	08-19 Mar, 17-28 May, 14-25 Jun, 13-24 Sept, 18-29 Oct, 15-26 Nov	2850
LAFS 60	Monitoring and Evaluating Value Chain Pilot Projects	2 weeks	18-29 Jan, 15-26 Feb, 17-28 May, 14-25 Jun, 16-27 Aug, 06-17 Dec	2850
LAFS 61	Monitoring and Evaluation of Agricultural Development Projects	2 weeks	15-26 Feb, 08-19 Mar, 19-30 Jul, 13-24 Sept, 18-29 Oct, 15-26 Nov	2850
LAFS 62	Participatory Extension in Rural Communities	2 weeks	08-19 Mar, 19-30 Apr, 17-28 May, 14-25 Jun, 16-27 Aug, 15-26 Nov	3250

LAFS 63	Partnerships for Agribusiness Development, Agricultural Trade, and Market Access	1 week	22-26 Feb, 24-28 May, 21-25 Jun, 20-24 Sept, 22-26 Nov, 13-17 Dec	2550
LAFS 64	Pesticides Management for Sustainable Agriculture	2 weeks	18-29 Jan, 08-19 Mar, 17-28 May, 14-25 Jun, 13-24 Sept, 06-17 Dec	2850
LAFS 67	Private Sector Participation in improving industry performance	1 week	22-26 Feb, 24-28 May, 21-25 Jun, 20-24 Sept, 22-26 Nov, 13-17 Dec	2550
LAFS 68	Procurement for Agriculture Projects	2 weeks	08-19 Mar, 17-28 May, 14-25 Jun, 13-24 Sept, 18-29 Oct, 15-26 Nov	2850

LAFS 69	Promoting Inclusive Agricultural Value Chains	2 weeks	18-29 Jan, 15-26 Feb, 17-28 May, 14-25 Jun, 16-27 Aug, 06-17 Dec	2850
LAFS 70	Safe & Effective Use of Crop Protection Products	2 weeks	15-26 Feb, 08-19 Mar, 19-30 Jul, 13-24 Sept, 18-29 Oct, 15-26 Nov	2850
LAFS 71	Safe Warehousing of Crop Production	2 weeks	08-19 Mar, 19-30 Apr, 17-28 May, 14-25 Jun, 16-27 Aug, 15-26 Nov	2850
LAFS 73	Strategic Procurement in the Agriculture Sector	2 weeks	15-26 Feb, 17-28 May, 14-25 Jun, 13-24 Sept, 17-28 Nov, 06-17 Dec	3250
LAFS 74	Strategies for increasing value chain competitiveness	2 weeks	18-29 Jan, 08-19 Mar, 17-28 May, 14-25 Jun, 13-24 Sept, 06-17 Dec	3250
LAFS 75	Strengthening Value Chains to Promote Economic Growth	2 weeks	15-26 Feb, 19-30 Apr, 16-27 Aug, 18-29 Oct, 15-26 Nov, 06-17 Dec	3350
LAFS 76	Structure and dynamics of value chains	2 weeks	08-19 Mar, 17-28 May, 14-25 Jun, 13-24 Sept, 18-29 Oct, 15-26 Nov	3250
LAFS 77	The economics of soil productivity	2 weeks	18-29 Jan, 15-26 Feb, 17-28 May, 14-25 Jun, 16-27 Aug, 06-17 Dec	3350
LAFS 78	Tools for decision making and action in the agricultural sector	2 weeks	15-26 Feb, 08-19 Mar, 19-30 Jul, 13-24 Sept, 18-29 Oct, 15-26 Nov	3250
LAFS 79	Training of Trainers on Land Rights and Land Policy in Africa	2 weeks	08-19 Mar, 19-30 Apr, 17-28 May, 14-25 Jun, 16-27 Aug, 15-26 Nov	3250
LAFS 80	Understanding the value chain and integrating information into strategy	2 weeks	15-26 Feb, 17-28 May, 14-25 Jun, 13-24 Sept, 17-28 Nov, 06-17 Dec	3150
LAFS 82	Value chain analysis and development	2 weeks	18-29 Jan, 08-19 Mar, 17-28 May, 14-25 Jun, 13-24 Sept, 06-17 Dec	2850
LAFS 84	Value Chain Concepts and Applications	2 weeks	15-26 Feb, 19-30 Apr, 16-27 Aug, 18-29 Oct, 15-26 Nov, 06-17 Dec	2850
LAFS 85	Value chain framework, economic growth and poverty reduction	2 weeks	08-19 Mar, 17-28 May, 14-25 Jun, 13-24 Sept, 18-29 Oct, 15-26 Nov	2850

LAFS 88	Women's Property Rights and Land Tenure Security	2 weeks	18-29 Jan, 15-26 Feb, 17-28 May, 14-25 Jun, 16-27 Aug, 06-17 Dec	2850

Logistics, Purchasing and Supply Chain Management (LPSM): Venue: - Windhoek (Namibia)

Code	Courses	Duration	Dates	Cost(US$)
LPSM 1	Advanced Logistics and Supply Chain Management	2 weeks	18-29 Jan, 08-19 Mar, 17-28 May, 14-25 Jun, 13-24 Sept, 06-17 Dec	3150
LPSM 2	Contract Drafting, Negotiation Skills and Procurement Management	2 weeks	15-26 Feb, 19-30 Apr, 16-27 Aug, 18-29 Oct, 15-26 Nov, 06-17 Dec	3150
LPSM 3	E- Procurement	2 weeks	08-19 Mar, 17-28 May, 14-25 Jun, 13-24 Sept, 18-29 Oct, 15-26 Nov	2850
LPSM 4	Effective Purchasing, Tendering & Supplier Selection	2 weeks	18-29 Jan, 15-26 Feb, 17-28 May, 14-25 Jun, 16-27 Aug, 06-17 Dec	2850
LPSM 5	Environmental Procurement	2 weeks	15-26 Feb, 08-19 Mar, 19-30 Jul, 13-24 Sept, 18-29 Oct, 15-26 Nov	2850
LPSM 6	Evaluating, Rating and Selecting Suppliers	1 week	22-26 Feb, 24-28 May, 21-25 Jun, 20-24 Sept, 22-26 Nov, 13-17 Dec	2550
LPSM 7	Fleet and Transport Management	2 weeks	15-26 Feb, 17-28 May, 14-25 Jun, 13-24 Sept, 17-28 Nov, 06-17 Dec	2850
LPSM 8	Logistics and Facility Management	2 weeks	18-29 Jan, 08-19 Mar, 17-28 May, 14-25 Jun, 13-24 Sept, 06-17 Dec	3150
LPSM 9	Managing Logistics in the Supply Chain	2 weeks	15-26 Feb, 19-30 Apr, 16-27 Aug, 18-29 Oct, 15-26 Nov, 06-17 Dec	2850
LPSM 10	Managing the Contract & Supplier Relationships	2 weeks	08-19 Mar, 17-28 May, 14-25 Jun, 13-24 Sept, 18-29 Oct, 15-26 Nov	2850
LPSM 11	Materials and Supply Chain Management	2 weeks	18-29 Jan, 15-26 Feb, 17-28 May, 14-25 Jun, 16-27 Aug, 06-17 Dec	2850

LPSM 12	Procurement Management	2 weeks	15-26 Feb, 08-19 Mar, 19-30 Jul, 13-24 Sept, 18-29 Oct, 15-26 Nov	2850
LPSM 13	Procurement Management for World Bank Funded Projects	2 weeks	08-19 Mar, 19-30 Apr, 17-28 May, 14-25 Jun, 16-27 Aug, 15-26 Nov	3150
LPSM 14	Procurement Policy Implementation	2 weeks	15-26 Feb, 17-28 May, 14-25 Jun, 13-24 Sept, 17-28 Nov, 06-17 Dec	2850
LPSM 15	Production Planning & Inventory Control	2 weeks	18-29 Jan, 08-19 Mar, 17-28 May, 14-25 Jun, 13-24 Sept, 06-17 Dec	2850
LPSM 16	Purchasing & Supply Management	2 weeks	15-26 Feb, 19-30 Apr, 16-27 Aug, 18-29 Oct, 15-26 Nov, 06-17 Dec	3150
LPSM 17	Purchasing and Cost Saving Techniques	2 weeks	08-19 Mar, 17-28 May, 14-25 Jun, 13-24 Sept, 18-29 Oct, 15-26 Nov	2850
LPSM 18	Specifying Requirements & Planning Supply	2 weeks	18-29 Jan, 15-26 Feb, 17-28 May, 14-25 Jun, 16-27 Aug, 06-17 Dec	3150
LPSM 19	Stores and Inventory Control Management	2 weeks	15-26 Feb, 08-19 Mar, 19-30 Jul, 13-24 Sept, 18-29 Oct, 15-26 Nov	2850
LPSM 20	Strategic Logistics: Planning and Management	2 weeks	08-19 Mar, 19-30 Apr, 17-28 May, 14-25 Jun, 16-27 Aug, 15-26 Nov	3150
LPSM 21	Understanding the Corporate Environment	1 week	22-26 Feb, 24-28 May, 21-25 Jun, 20-24 Sept, 22-26 Nov, 13-17 Dec	2550
LPSM 22	Warehouse and Retails Logistics	2 weeks	18-29 Jan, 08-19 Mar, 17-28 May, 14-25 Jun, 13-24 Sept, 06-17 Dec	2850
LPSM 23	Warehouse Operations and Management	2 weeks	15-26 Feb, 19-30 Apr, 16-27 Aug, 18-29 Oct, 15-26 Nov, 06-17 Dec	2850

Marketing and Business Management (MABM): Venue: - Windhoek (Namibia)

Code	Courses	Duration	Dates	Cost(US$)
MABM 2	Basic Internet Marketing	1 week	25-29 Jan, 15-19 Mar, 24-28 May, 21-25 Jun, 20-24 Sept, 13-17 Dec	2550
MABM 5	Building Relationships for Success in Sales	1 week	22-26 Feb, 24-28 May, 21-25 Jun, 20-24 Sept, 22-26 Nov, 13-17 Dec	2550
MABM 6	Business Ethics for the Office	1 week	15-19 Mar, 24-28 May, 21-25 Jun, 20-24 Sept, 25-29 Oct, 22-26 Nov	2550
MABM 7	Business Etiquette - Gaining That Extra Edge	1 week	25-29 Jan, 15-19 Mar, 24-28 May, 21-25 Jun, 20-24 Sept, 13-17 Dec	2550
MABM 8	Business Leadership - Becoming Management Material	1 week	22-26 Feb, 24-28 May, 21-25 Jun, 20-24 Sept, 22-26 Nov, 13-17 Dec	2550
MABM 9	Business Succession Planning - Developing and Maintaining a Succession Plan	1 week	15-19 Mar, 24-28 May, 21-25 Jun, 20-24 Sept, 25-29 Oct, 22-26 Nov	2550
MABM 12	Marketing and Sales	2 weeks	15-26 Feb, 17-28 May, 14-25 Jun, 13-24 Sept, 17-28 Nov, 06-17 Dec	2850
MABM 13	Marketing for Small Businesses	2 weeks	18-29 Jan, 08-19 Mar, 17-28 May, 14-25 Jun, 13-24 Sept, 06-17 Dec	2850
MABM 14	Marketing with Social Media	2 weeks	15-26 Feb, 19-30 Apr, 16-27 Aug, 18-29 Oct, 15-26 Nov, 06-17 Dec	2850
MABM 15	Strategic Marketing Communications and Business Development	2 weeks	08-19 Mar, 17-28 May, 14-25 Jun, 13-24 Sept, 18-29 Oct, 15-26 Nov	2850
MABM 16	Strategic Marketing for FDI and Investment Promotion	2 weeks	18-29 Jan, 15-26 Feb, 17-28 May, 14-25 Jun, 16-27 Aug, 06-17 Dec	2850

MABM 17	Strategic Tourism Marketing	2 weeks	15-26 Feb, 08-19 Mar, 19-30 Jul, 13-24 Sept, 18-29 Oct, 15-26 Nov	2850

Microfinance, Banking and Enterprise Development (MBED): Venue: - Windhoek (Namibia)

Code	Course	Duration	Dates	Cost (US$)
MBED 1	Accounting Principles for Microfinance Institutions	2 weeks	18-29 Jan, 08-19 Mar, 17-28 May, 14-25 Jun, 13-24 Sept, 06-17 Dec	2850
MBED 2	Advanced Credit Management and Debt Recovery	2 weeks	15-26 Feb, 19-30 Apr, 16-27 Aug, 18-29 Oct, 15-26 Nov, 06-17 Dec	3150
MBED 3	Bank Reconciliation Course	2 weeks	08-19 Mar, 17-28 May, 14-25 Jun, 13-24 Sept, 18-29 Oct, 15-26 Nov	3150
MBED 4	Banking Practice and Management	2 weeks	18-29 Jan, 15-26 Feb, 17-28 May, 14-25 Jun, 16-27 Aug, 06-17 Dec	2850
MBED 5	Basic Entrepreneurial and Business Management Skills	2 weeks	15-26 Feb, 08-19 Mar, 19-30 Jul, 13-24 Sept, 18-29 Oct, 15-26 Nov	2850
MBED 6	Business Planning in Microfinance	2 weeks	08-19 Mar, 19-30 Apr, 17-28 May, 14-25 Jun, 16-27 Aug, 15-26 Nov	2850
MBED 7	Business, Credit Appraisal and Entrepreneurship development	2 weeks	15-26 Feb, 17-28 May, 14-25 Jun, 13-24 Sept, 17-28 Nov, 06-17 Dec	2850
MBED 8	Credit Management and Debt Recovery	2 weeks	18-29 Jan, 08-19 Mar, 17-28 May, 14-25 Jun, 13-24 Sept, 06-17 Dec	2850
MBED 9	Delinquency Management and Interest Rate Setting	2 weeks	15-26 Feb, 19-30 Apr, 16-27 Aug, 18-29 Oct, 15-26 Nov, 06-17 Dec	2850
MBED 10	Development Strategies for SMEs	1 week	22-26 Feb, 24-28 May, 21-25 Jun, 20-24 Sept, 22-26 Nov, 13-17 Dec	2550
MBED 11	Financial Analysis for Microfinance Institutions	2 weeks	18-29 Jan, 15-26 Feb, 17-28 May, 14-25 Jun, 16-27 Aug, 06-17 Dec	3250

MBED 12	Financial Sector Analysis and Economic Policy Management	2 weeks	15-26 Feb, 08-19 Mar, 19-30 Jul, 13-24 Sept, 18-29 Oct, 15-26 Nov	3450
MBED 13	Foreign Exchange Reserve Management	2 weeks	08-19 Mar, 19-30 Apr, 17-28 May, 14-25 Jun, 16-27 Aug, 15-26 Nov	3550
MBED 14	Improving Operating Efficiencies in MFIs	2 weeks	15-26 Feb, 17-28 May, 14-25 Jun, 13-24 Sept, 17-28 Nov, 06-17 Dec	2850
MBED 15	Income Generating Training	2 weeks	18-29 Jan, 08-19 Mar, 17-28 May, 14-25 Jun, 13-24 Sept, 06-17 Dec	2850
MBED 16	International Payments and Settlements Systems	2 weeks	15-26 Feb, 19-30 Apr, 16-27 Aug, 18-29 Oct, 15-26 Nov, 06-17 Dec	3450
MBED 17	Lending Methodologies and Product Development	2 weeks	08-19 Mar, 17-28 May, 14-25 Jun, 13-24 Sept, 18-29 Oct, 15-26 Nov	2850
MBED 18	Management Information System for Microfinance Institutions	2 weeks	18-29 Jan, 15-26 Feb, 17-28 May, 14-25 Jun, 16-27 Aug, 06-17 Dec	3450
MBED 19	MFI Performance Monitoring and Reporting	1 week	22-26 Feb, 24-28 May, 21-25 Jun, 20-24 Sept, 22-26 Nov, 13-17 Dec	2550
MBED 20	Microfinance and Institutional Policy Development	2 weeks	08-19 Mar, 19-30 Apr, 17-28 May, 14-25 Jun, 16-27 Aug, 15-26 Nov	2850
MBED 21	Micro-finance Management and Governance	2 weeks	15-26 Feb, 17-28 May, 14-25 Jun, 13-24 Sept, 17-28 Nov, 06-17 Dec	2850
MBED 22	Microfinance Policy, Regulation and Supervision	2 weeks	18-29 Jan, 08-19 Mar, 17-28 May, 14-25 Jun, 13-24 Sept, 06-17 Dec	2850
MBED 23	Microfinance risk management and internal control audit training	2 weeks	15-26 Feb, 19-30 Apr, 16-27 Aug, 18-29 Oct, 15-26 Nov, 06-17 Dec	3250
MBED 24	Microfinance Training of Trainers	1 week	22-26 Feb, 24-28 May, 21-25 Jun, 20-24 Sept, 22-26 Nov, 13-17 Dec	2550
MBED 25	Operational Risk Management for Microfinance Institutions	2 weeks	18-29 Jan, 15-26 Feb, 17-28 May, 14-25 Jun, 16-27 Aug, 06-17 Dec	2850

MBED 26	Principles for successful Microfinance	1 week	22-26 Feb, 24-28 May, 21-25 Jun, 20-24 Sept, 22-26 Nov, 13-17 Dec	2550
MBED 27	Rural Enterprise Development and Management	2 weeks	08-19 Mar, 19-30 Apr, 17-28 May, 14-25 Jun, 16-27 Aug, 15-26 Nov	3150
MBED 28	Skills for Microfinance Managers	1 week	22-26 Feb, 24-28 May, 21-25 Jun, 20-24 Sept, 22-26 Nov, 13-17 Dec	2550
MBED 29	SME Coaching and Mentoring Training	2 weeks	18-29 Jan, 08-19 Mar, 17-28 May, 14-25 Jun, 13-24 Sept, 06-17 Dec	3150
MBED 30	Strategic Planning for Small Scale Industries	2 weeks	15-26 Feb, 19-30 Apr, 16-27 Aug, 18-29 Oct, 15-26 Nov, 06-17 Dec	2850
MBED 31	Strategic Marketing for Microfinance Institutions	2 weeks	08-19 Mar, 17-28 May, 14-25 Jun, 13-24 Sept, 18-29 Oct, 15-26 Nov	2850
MBED 32	Sustainable Enterprise Development and Management	2 weeks	18-29 Jan, 15-26 Feb, 17-28 May, 14-25 Jun, 16-27 Aug, 06-17 Dec	2850

Project and Contract Management (PACM): Venue: - Windhoek (Namibia)

Code	Course	Duration	Dates	Cost(US$)
PACM 1	Advanced Project Management	2 weeks	18-29 Jan, 08-19 Mar, 17-28 May, 14-25 Jun, 13-24 Sept, 06-17 Dec	3150
PACM 2	Advanced Project Monitoring and Evaluation	2 weeks	15-26 Feb, 19-30 Apr, 16-27 Aug, 18-29 Oct, 15-26 Nov, 06-17 Dec	3150
PACM 3	Advanced Project Analysis and Evaluation	2 weeks	08-19 Mar, 17-28 May, 14-25 Jun, 13-24 Sept, 18-29 Oct, 15-26 Nov	3150
PACM 4	Advanced project finances Analysis	2 weeks	18-29 Jan, 15-26 Feb, 17-28 May, 14-25 Jun, 16-27 Aug, 06-17 Dec	3250
PACM 5	Advanced Project Monitoring and Evaluation for Development Projects	2 weeks	15-26 Feb, 08-19 Mar, 19-30 Jul, 13-24 Sept, 18-29 Oct, 15-26 Nov	3150
PACM 6	Effective Planning & Scheduling	2 weeks	08-19 Mar, 19-30 Apr, 17-28 May, 14-25 Jun, 16-27 Aug, 15-26 Nov	2850
PACM 7	Gender Sensitive Project Planning and Management	2 weeks	15-26 Feb, 17-28 May, 14-25 Jun, 13-24 Sept, 17-28 Nov, 06-17 Dec	2850
PACM 8	Managing Multiple Projects	2 weeks	18-29 Jan, 08-19 Mar, 17-28 May, 14-25 Jun, 13-24 Sept, 06-17 Dec	2850
PACM 9	Methods and tools for project monitoring and evaluation	2 weeks	15-26 Feb, 19-30 Apr, 16-27 Aug, 18-29 Oct, 15-26 Nov, 06-17 Dec	2850
PACM 10	Microsoft Project	2 weeks	08-19 Mar, 17-28 May, 14-25 Jun, 13-24 Sept, 18-29 Oct, 15-26 Nov	2850
PACM 11	Monitoring and evaluation of community development projects	2 weeks	18-29 Jan, 15-26 Feb, 17-28 May, 14-25 Jun, 16-27 Aug, 06-17 Dec	2850
PACM 12	Negotiation Skills on Energy Projects and Supervision of International Contracts	2 weeks	15-26 Feb, 08-19 Mar, 19-30 Jul, 13-24 Sept, 18-29 Oct, 15-26 Nov	2850

PACM 13	Participatory project planning and Management	2 weeks	08-19 Mar, 19-30 Apr, 17-28 May, 14-25 Jun, 16-27 Aug, 15-26 Nov	2850
PACM 14	Private Public Partnerships for Development Projects	2 weeks	15-26 Feb, 17-28 May, 14-25 Jun, 13-24 Sept, 17-28 Nov, 06-17 Dec	2850
PACM 15	Project Design Planning and Management	2 weeks	18-29 Jan, 08-19 Mar, 17-28 May, 14-25 Jun, 13-24 Sept, 06-17 Dec	2850
PACM 16	Project Design, Proposal Writing and Fund Raising	2 weeks	15-26 Feb, 19-30 Apr, 16-27 Aug, 18-29 Oct, 15-26 Nov, 06-17 Dec	2850
PACM 17	Project Finance Analysis	2 weeks	08-19 Mar, 17-28 May, 14-25 Jun, 13-24 Sept, 18-29 Oct, 15-26 Nov	2850
PACM 18	Project Planning, Monitoring and Evaluation	2 weeks	18-29 Jan, 15-26 Feb, 17-28 May, 14-25 Jun, 16-27 Aug, 06-17 Dec	2850
PACM 19	Project Cycle Management	2 weeks	15-26 Feb, 08-19 Mar, 19-30 Jul, 13-24 Sept, 18-29 Oct, 15-26 Nov	2850
PACM 20	Project Management for PAs, Secretaries and Administrators	2 weeks	08-19 Mar, 19-30 Apr, 17-28 May, 14-25 Jun, 16-27 Aug, 15-26 Nov	2850
PACM 21	Project Management Fundamentals	2 weeks	15-26 Feb, 17-28 May, 14-25 Jun, 13-24 Sept, 17-28 Nov, 06-17 Dec	2850
PACM 22	Project Management Skills for Non-Project Managers	2 weeks	18-29 Jan, 08-19 Mar, 17-28 May, 14-25 Jun, 13-24 Sept, 06-17 Dec	2850
PACM 23	Project planning and management for NGOs	2 weeks	15-26 Feb, 19-30 Apr, 16-27 Aug, 18-29 Oct, 15-26 Nov, 06-17 Dec	2850
PACM 24	Results Based Monitoring and Evaluation of development projects	2 weeks	08-19 Mar, 17-28 May, 14-25 Jun, 13-24 Sept, 18-29 Oct, 15-26 Nov	3150
PACM 25	Strategic financial management of NGO Projects	2 weeks	18-29 Jan, 15-26 Feb, 17-28 May, 14-25 Jun, 16-27 Aug, 06-17 Dec	2850
PACM 26	Sustainable Development Projects in Rural Communities	2 weeks	15-26 Feb, 08-19 Mar, 19-30 Jul, 13-24 Sept, 18-29 Oct, 15-26 Nov	2850

PACM 27	Project Portfolio Management	2 weeks	08-19 Mar, 19-30 Apr, 17-28 May, 14-25 Jun, 16-27 Aug, 15-26 Nov	3150

Secretarial and Office Administration (SAOM): Venue: - Windhoek (Namibia)

Code	Courses	Duration	Dates	Cost(US$)
SAOM 1	Advanced Executive Office Administration and Secretarial Skills	2 weeks	18-29 Jan, 08-19 Mar, 17-28 May, 14-25 Jun, 13-24 Sept, 06-17 Dec	3250
SAOM 2	Advanced Writing Skills	2 weeks	15-26 Feb, 19-30 Apr, 16-27 Aug, 18-29 Oct, 15-26 Nov, 06-17 Dec	3150
SAOM 3	Archival Management and Documentation	2 weeks	08-19 Mar, 17-28 May, 14-25 Jun, 13-24 Sept, 18-29 Oct, 15-26 Nov	2850
SAOM 4	Basic Executive Office Administration and Secretarial Skills	2 weeks	18-29 Jan, 15-26 Feb, 17-28 May, 14-25 Jun, 16-27 Aug, 06-17 Dec	2850
SAOM 5	Communication and Report Writing Skills	2 weeks	15-26 Feb, 08-19 Mar, 19-30 Jul, 13-24 Sept, 18-29 Oct, 15-26 Nov	2850
SAOM 6	Computerized Management of Institutional Records	2 weeks	08-19 Mar, 19-30 Apr, 17-28 May, 14-25 Jun, 16-27 Aug, 15-26 Nov	2850
SAOM 7	Customer Care and Public Relations	2 weeks	15-26 Feb, 17-28 May, 14-25 Jun, 13-24 Sept, 17-28 Nov, 06-17 Dec	2850
SAOM 8	Developing Communication Tools	2 weeks	18-29 Jan, 08-19 Mar, 17-28 May, 14-25 Jun, 13-24 Sept, 06-17 Dec	2850
SAOM 9	Effective Office Management and Administration	2 weeks	15-26 Feb, 19-30 Apr, 16-27 Aug, 18-29 Oct, 15-26 Nov, 06-17 Dec	3150
SAOM 10	Effective Presentation skills	2 weeks	08-19 Mar, 17-28 May, 14-25 Jun, 13-24 Sept, 18-29 Oct, 15-26 Nov	2850
SAOM 11	Event Planning and Management	2 weeks	18-29 Jan, 15-26 Feb, 17-28 May, 14-25 Jun, 16-27 Aug, 06-17 Dec	2850

SAOM 12	Executive Administration Skills for PAs and Secretaries	2 weeks	15-26 Feb, 08-19 Mar, 19-30 Jul, 13-24 Sept, 18-29 Oct, 15-26 Nov	3150
SAOM 13	Executive Secretarial and Administrators Course	2 weeks	08-19 Mar, 19-30 Apr, 17-28 May, 14-25 Jun, 16-27 Aug, 15-26 Nov	3150
SAOM 14	Intermediate Executive Office Administration and Secretarial Skills	2 week	15-26 Feb, 17-28 May, 14-25 Jun, 13-24 Sept, 17-28 Nov, 06-17 Dec	3150
SAOM 15	Library Management and Documentation	2 weeks	18-29 Jan, 08-19 Mar, 17-28 May, 14-25 Jun, 13-24 Sept, 06-17 Dec	2850
SAOM 16	Management Advancement Programme for Secretaries	2 weeks	15-26 Feb, 19-30 Apr, 16-27 Aug, 18-29 Oct, 15-26 Nov, 06-17 Dec	2850
SAOM 17	Management Skills for Ministers Secretaries	1 week	22-26 Feb, 24-28 May, 21-25 Jun, 20-24 Sept, 22-26 Nov, 13-17 Dec	2550
SAOM 18	Managing Information Registry	2 weeks	18-29 Jan, 15-26 Feb, 17-28 May, 14-25 Jun, 16-27 Aug, 06-17 Dec	2850
SAOM 19	NGO management and Administration	1 week	22-26 Feb, 24-28 May, 21-25 Jun, 20-24 Sept, 22-26 Nov, 13-17 Dec	2550
SAOM 20	Professional Minute taking and report writing skills	2 weeks	08-19 Mar, 19-30 Apr, 17-28 May, 14-25 Jun, 16-27 Aug, 15-26 Nov	2850
SAOM 21	Professional Secretarial and administrative Skills	2 weeks	15-26 Feb, 17-28 May, 14-25 Jun, 13-24 Sept, 17-28 Nov, 06-17 Dec	2850
SAOM 22	Protocol Procedures and Diplomatic etiquette	2 weeks	18-29 Jan, 08-19 Mar, 17-28 May, 14-25 Jun, 13-24 Sept, 06-17 Dec	3350
SAOM 23	Public Relations for secretaries	2 weeks	15-26 Feb, 19-30 Apr, 16-27 Aug, 18-29 Oct, 15-26 Nov, 06-17 Dec	2850
SAOM 24	Reception, Switchboard and Telephone Techniques	2 weeks	08-19 Mar, 17-28 May, 14-25 Jun, 13-24 Sept, 18-29 Oct, 15-26 Nov	2850
SAOM 25	Report Writing Skills	2 weeks	18-29 Jan, 15-26 Feb, 17-28 May, 14-25 Jun, 16-27 Aug, 06-17 Dec	2850

SAOM 26	Skills for the Administrative Assistant	1 week	22-26 Feb, 24-28 May, 21-25 Jun, 20-24 Sept, 22-26 Nov, 13-17 Dec	2550
SAOM 27	Speech Writing Skills	2 weeks	08-19 Mar, 19-30 Apr, 17-28 May, 14-25 Jun, 16-27 Aug, 15-26 Nov	2850
SAOM 28	Travel and Protocol Procedures	2 weeks	15-26 Feb, 17-28 May, 14-25 Jun, 13-24 Sept, 17-28 Nov, 06-17 Dec	3150

Application/ Nomination Form

Organisation _____

Department_____

Email address _____

Postal Address_____

Phone numbers .....

Course Title_____

Attendance Month .....

Preferred Venue _____

	Surname	First Name	Position	Email
Delegate 1				
Delegate 2				
Delegate 3				
Delegate 4				
Delegate 5				
Delegate 6				

Attach a separate list in cases where the delegates are more than six (Applications can also be submitted online or by email).

Expected Benefits from participation .....

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Authorised Signature:_____ Position_____ Date: _____