



Institute for Capacity Development (ICD)

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Logistics and Facility Management

Course Objectives

Upon completion of this course participants should be able to:

- Develop an awareness of the global facility management profession and identify a variety of
- Facility Management (FM) roles and responsibilities.
- Address potential FM challenges may be faced at a variety of different organizations.
- Develop an understanding of key drivers of supply chain performance
- Design an effective logistic plan for an ideal corporate or service Department
- Link effective planning and management to the strategic objectives of the company
- Describe the operational and strategic responsibilities of logistics.
- Develop the ability to design logistics systems and formulate integrated supply chain strategy

Target Group

- Procurement or Purchasing managers,
- Facility Managers
- Materials Managers
- Supply Chain managers
- Plant managers
- Sales managers and
- Supply Chain consultants.
- Human Resource Officers

Course Outline

- Understanding key institutional strategic objectives and the value chain
- Defining FM within an organisation
- The key roles of FM
- The strategic importance of managing facilities
- Developing an FM plan and team
- Planning Facility Management Operations
- Safety and Emergency Management System
- The Facility Management Organization
- Quality in Facilities Management System
- Logistic roles in the economy and company
- Logistics and effective supply chain management

- Logistics objectives and strategies
- The need for planning in logistics
- Logistics and supply chain performance drivers
- Customer value and logistics
- Framework for structuring logistics and supply chain drivers
- Establishing competitive advantage through logistics and SCM
- Measuring logistics costs and performance
- Scheduling
- Designing the network in a supply chain
- Inventory and Supply management
- Managing material flow
- Transportation and transportation strategies
- The strategic logistics plan
- Creating the responsive supply chain
- JIT and product push versus demand pull
- Demand/supply planning management
- Lead time management
- Distribution planning management
- Warehousing
- Materials handling,
- Procurement procedures
- Developing and reporting customer service standards
- Facilities Budget and Reports
- Action planning

Dates: 03rd – 14th October 2022

Duration: 2 weeks

Course Costs: US\$2850

Venue: Pretoria, RSA